



THE LONDON BOROUGH
www.bromley.gov.uk

BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Kerry Nicholls
kerry.nicholls@bromley.gov.uk

DIRECT LINE: 020 8313 4602

FAX: 020 8290 0608

DATE: 21 September 2015

To: Members of the
EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Councillor Nicholas Bennett J.P. (Chairman)
Councillor Neil Reddin FCCA (Vice-Chairman)
Councillors Teresa Ball, Kathy Bance MBE, Julian Benington, Alan Collins,
Mary Cooke, Judi Ellis and Ellie Harmer

Church Representatives with Voting Rights
Mary Capon and Joan McConnell

Parent Governor Members with Voting Rights
Darren Jenkins, Mylene Williams and Tony Wright-Jones

Non-Voting Co-opted Members
Hannah Barnard, (Young People's Representative)
Alison Register, (Pre-school Settings and Early Years Representative)

A meeting of the Education Policy Development and Scrutiny Committee will be held
at Committee Rooms, Bromley Civic Centre on **TUESDAY 29 SEPTEMBER 2015**
AT 7.00 PM

MARK BOWEN
Director of Corporate Services

Paper copies of this agenda will not be provided at the meeting. Copies can be printed off at <http://cds.bromley.gov.uk/>. Any member of the public requiring a paper copy of the agenda may request one in advance of the meeting by contacting the Clerk to the Committee, giving 24 hours notice before the meeting.

Items marked for information only will not be debated unless a member of the Committee requests a discussion be held, in which case please inform the Clerk 24 hours in advance indicating the aspects of the information item you wish to discuss

A G E N D A

PART 1 (PUBLIC) AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 8TH JULY 2015 AND 22ND JULY 2015 AND MATTERS OUTSTANDING FROM PREVIOUS MEETINGS (Pages 5 - 40)**
- 4 QUESTIONS TO THE PDS CHAIRMAN FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

To hear questions to the Committee received in writing by the Democratic Services Team by 5.00pm on Wednesday 23rd September 2015 and to respond. Questions must relate to the work of the scrutiny committee.

PORTFOLIO PRESENTATIONS AND DECISIONS

- 5 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

To hear questions to the Portfolio Holder received in writing by the Democratic Services Team by 5.00pm on Wednesday 23rd September 2015 and to respond. Questions must relate to the work of the Portfolio.
- 6 PORTFOLIO HOLDER UPDATE**
 - a UPDATE ON PROGRESS OF THE YOUTH OFFENDING SERVICE IMPROVEMENT PLAN (Pages 41 - 56)**
- 7 PORTFOLIO HOLDER PROPOSED DECISIONS**

The Education Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

 - a EDUCATION PORTFOLIO PLAN SEPT 2015-AUG 2016 AND EDUCATION COMMITMENTS (Pages 57 - 86)**
 - b ADMISSIONS TO BROMLEY PRIMARY AND SECONDARY SCHOOLS 2015 (Pages 87 - 104)**

8 EDUCATION INFORMATION ITEMS

The items comprise:

- SEND Local Area Inspection (Ofsted) 12 -16th October 2015

Members and Co-opted Members have been provided with advance copies of the briefing via e-mail. The briefing is also available on the Council's Website at the following link: <http://cde.bromley.gov.uk/ieListMeetings.aspx?CId=559&Year=0>

POLICY DEVELOPMENT AND OTHER ITEMS

9 EARLY YEARS SERVICE UPDATE (Pages 105 - 112)

10 SCHOOLS PERFORMANCE UPDATE (Pages 113 - 122)

11 EDUCATION PROGRAMME 2015/16 (Pages 123 - 130)

PART 2 (CLOSED) AGENDA

12 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

13 EXEMPT MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 8TH JULY 2015 (Pages 131 - 132)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
--------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------

PORTFOLIO HOLDER PROPOSED PART 2 (EXEMPT) DECISIONS

The Education Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a NACRO CONTRACT AWARD (Pages 133 - 136)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------

DATES OF FUTURE EDUCATION PDS COMMITTEE MEETINGS

Wednesday 18th November 2015
Tuesday 19th January 2016
Tuesday 1st March 2016

.....

This page is left intentionally blank

EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 8 July 2015

Present:

Councillor Nicholas Bennett J.P. (Chairman)
Councillor Neil Reddin FCCA (Vice-Chairman)
Councillors Teresa Ball, Julian Benington, Kevin Brooks,
Alan Collins, Mary Cooke, Judi Ellis and Stephen Wells

Hannah Barnard, Darren Jenkins, Joan McConnell, Alison
Regester, Mylene Williams and Tony Wright-Jones

Also Present:

Councillor Peter Fortune, Portfolio Holder for Education
Councillor Tom Philpott, Executive Support Assistant to the Portfolio
Holder for Education
Councillors Peter Dean, Robert Evans, Colin Smith and Michael Turner

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor Kathy Bance and Councillor Ellie Harmer. Councillor Kevin Brooks and Councillor Stephen Wells attended as their respective substitutes.

2 CO-OPTIONS TO THE EDUCATION PDS COMMITTEE 2015/16

Report CSD15061

The Committee considered a report outlining Co-opted Membership appointments to the Education PDS Committee for 2015/16.

RESOLVED that:

- 1) The following Parent Governor Representative appointments be made to the Education PDS Committee for 2015/16 with voting rights:
 - Mrs Mylene Williams, Primary Parent Governor
 - Mr Tony Wright-Jones, Secondary Parent Governor
 - Mr Darren Jenkins, Special School Parent Governor
- 2) Mrs Mary Capon representing the Church of England and Mrs Joan McConnell representing the Roman Catholic Church be

appointed as Co-opted Members to the Education PDS Committee for 2015/16 with voting rights;

3) The following Education PDS Co-opted Membership appointments be made to the Education PDS Committee for 2015/16 without voting rights:

- **Mrs Alison Register as Pre-School Settings Representative**
- **Miss Hannah Barnard as Young Peoples Representative**

3 RECONSTITUTION OF WORKING GROUPS OF THE EDUCATION PDS COMMITTEE

Report CSD15085

The Committee considered a report outlining the proposed reconstitution of working groups of the Education PDS Committee for 2015/16.

The Chairman highlighted the priority for primary and secondary school place planning and proposed that the School Places Working Group be reconvened for 2015/16. This was supported by the Members of the Education PDS Committee and Member nominations were confirmed as Councillor Judi Ellis as Chairman, Councillors Kathy Bance, Nicholas Bennett JP, Mary Cooke and Neil Reddin, and Co-opted Members, Joan McConnell, Tony Wright-Jones and Mylene Williams.

The Chairman noted that in 2014/15, the Education PDS Committee established a School Improvement Panel to be convened when schools identified as requiring improvement were failing to make satisfactory progress, and a Progress of Academy Status Panel to be convened to ensure that schools were supported in progressing to academy status. The Chairman proposed that these two panels be reconstituted as a single School Improvement Panel for 2015/16 to reflect Government policy for the academisation of schools failing to meet the required standards where appropriate. This was supported by the Members of the Education PDS Committee and Member nominations were confirmed as Councillor Mary Cooke as Chairman, Councillors Teresa Ball, Nicholas Bennett JP, Julian Benington, Alan Collins and Neil Reddin, and Co-opted Member, Darren Jenkins.

RESOLVED that:

- 1) The School Places Working Group be reconvened for 2015/16 to develop recommendations for further temporary and permanent expansions of primary schools and for membership to comprise Councillor Judi Ellis as Chairman, Councillors Kathy Bance, Nicholas Bennett JP, Mary Cooke and Neil Reddin, and Co-opted Members, Joan McConnell, Tony Wright-Jones and Mylene Williams; and,**

- 2) The School Improvement Panel and the Progress of Academy Status Panel be convened for 2015/16 as a single School Improvement Panel to reflect Government policy for the academisation of schools failing to meet the required standards where appropriate and for membership to comprise Councillor Mary Cooke as Chairman, Councillors Teresa Ball, Nicholas Bennett JP, Julian Benington, Alan Collins and Neil Reddin, and Co-opted Member, Darren Jenkins.**

4 DECLARATIONS OF INTEREST

Councillor Teresa Ball declared that she was a Governor of Bromley Adult Education College.

Councillor Julian Benington declared that he was a Governor of Charles Darwin School.

Councillor Nicholas Bennett JP declared that he was a Governor of Bromley College of Further and Higher Education and of Southborough Primary School.

Councillor Mary Cooke declared that she was the Chairman of Governors of Blenheim Primary School.

Councillor Judi Ellis declared that she was a Governor of Riverside School and Midfield Primary School, that she was a member of the Interim Executive Board of Burwood School, that her son was the Head teacher of Biggin Hill Primary School and that she had two grandchildren attending Tubbenden Primary School.

Councillor Robert Evans declared that he was a Member of the Court of St Olave's and St Saviour's.

Councillor Peter Fortune declared that his wife was a teacher at Perry Hall Primary School.

Councillor Tom Philpott declared that he was a Governor of Hawes Down Junior School.

Councillor Neil Reddin declared that he was a Governor of St Olave's and St Saviour's Grammar School, that he had children who attended Warren Road Primary School and that his wife was a Governor of two primary schools in the Borough.

Councillor Michael Turner declared that he was a Governor of Bromley Adult Education College.

Mrs Joan McConnell, Church representative, declared that she was a Governor of St Joseph's Catholic Primary School.

Mr Darren Jenkins, Parent Governor representative, declared that he was a Governor of Riverside School and Wickham Common Primary School, and that he had a child attending Wickham Common Primary School and a child attending The Glebe School.

Mrs Alison Regester, Pre-School Settings and Early Years representative, declared that she ran a private day nursery in the Borough.

Mrs Mylene Williams, Parent Governor representative, declared that she was a Governor of St Paul's Cray C.E. Primary School and that she had a child who attended St Paul's Cray C.E. Primary School.

Mr Tony Wright-Jones, Parent Governor representative, declared that he was a Governor of St Olave's and St Saviour's Grammar School.

**5 MINUTES OF THE EDUCATION PDS COMMITTEE MEETING
HELD ON 10TH MARCH 2015 AND 13TH MAY 2015 AND
MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**

RESOLVED that the minutes of the meeting held on 10th March 2015 and 13th May 2015 be agreed and that matters outstanding be noted.

**6 QUESTIONS TO THE PDS CHAIRMAN FROM MEMBERS OF
THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

No questions had been received.

**7 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS
OF THE PUBLIC AND COUNCILLORS ATTENDING THE
MEETING**

Eleven oral questions were received from Rosalind Luff, Bryan Freake, Michaela Mahon and Paula Hollywood and are attached at **Appendix A**.

Two written questions were received from Eddie Lynch, Bromley Mencap on behalf of a parent and Yvette Connor and are attached at **Appendix B**.

8 PORTFOLIO HOLDER UPDATE

The Portfolio Holder gave an update to Members on work being undertaken across the Education Portfolio.

The demand for primary-level pupil places across the Borough continued to be high, and it had been identified that a significant increase in secondary level pupil-places would be required across the Borough in future years.

As an increasing number of schools converted to academy status and free schools were established across the Borough, consideration was being given to the way that education provision would be delivered across the Borough into the future, and how the Local Authority could most effectively work with

schools to fulfil its statutory responsibilities around the safeguarding of children and young people.

RESOLVED that the Portfolio Holder update be noted.

9 PORTFOLIO HOLDER PROPOSED DECISIONS

A) REVISED INSTRUMENT OF GOVERNMENT - ST OLAVE'S AND ST SAVIOUR'S GRAMMAR SCHOOL -

Report ED15094

The Portfolio Holder introduced a report outlining a proposed new Instrument of Government for St Olave's and St Saviour's Grammar school.

In April 2015, the Governing Body of St Olave's & St Saviour's Grammar school notified the Local Authority that the school wished to secure a new Instrument of Government. The report seeking the approval of the new Instrument of Government was published on the Bromley Council website on 17th April 2015 and made available for scrutiny by Members until 24th April 2015, under the provisions made in the Council's Constitution to enable certain classes of decisions considered non-contentious to be made outside of the normal decision making process as an 'independent decision' where there was agreement with the Portfolio Holder and the relevant PDS Committee. A number of concerns were raised by Members and a Co-opted Member during the scrutiny period, and as the Local Authority was bound by the rules of Purdah, legal advice was taken at this time and the independent decision was suspended.

Following the appointment of a new Portfolio Holder for Education at Annual Council on 13th April 2015, the decision was made to re-publish the report on the Bromley Council website on 14th May 2015, with a further scrutiny period extended to 27th May 2015. During this additional scrutiny period, eight Members raised a number of concerns regarding the proposed decision and requested that this matter be referred to the Education PDS Committee before any decision was made, for which there was provision in the Council's Constitution. The Portfolio Holder for Education subsequently wrote to the Chair of Governors of St Olave's & St Saviour's Grammar school to request that the Governing Body give consideration to amending the draft Instrument of Government in light of the concerns raised by Members, which included a request that the new Instrument of Government include additional representation from Staff and Parent Governors. The Chairman of Governors responded on 30th June 2015 to notify the Portfolio Holder for Education that the school was not minded to amend the draft Instrument of Government, which had already been approved by the Diocese of Rochester.

The Legal Representative to the Education PDS Committee advised Members that the draft Instrument of Government complied with all applicable legislative provisions, and that under the School Governance (Constitution) (England) Regulations 2012, the Local Authority was required to make the new

Instrument of Government in the form of the draft. There was provision under the regulations for the Governing Body of St Olave's and St Saviour's Grammar school or the Local Authority to review the Instrument of Government at any time after it was made where it was decided that the Instrument of Government should be varied. The Legal Representative confirmed that St Olave's and St Saviour's Grammar school was required to have a new Instrument of Government in place by 1st September 2015, and following discussion Members generally agreed that the Portfolio Holder for Education be recommended to approve the new Instrument of Government.

RESOLVED that the Portfolio Holder be recommended to:

- 1) Approve the new Instrument of Government for St Olave's & St Saviour's Grammar School; and,**
- 2) Instruct that the Instrument be made by the Common Seal of the Council of the London Borough of Bromley.**

B) SEN TRANSPORT POLICY CHANGES FOLLOWING RECENT CONSULTATION

Report ED15092

The Portfolio Holder introduced a report summarising the outcome of the consultation undertaken on the revised Special Education Needs Transport Assistance Policy.

A report was considered at the meeting of Education PDS Committee on 30th September 2014 which outlined the results of a review of the Special Educational Needs Transport Assistance Policy, which had been undertaken to ensure that service provision continued to be fit for purpose following a range of reforms recently made to education and special education and the introduction of Education, Health and Care Plans through the Children and Families Act 2014. It was requested that approval be given for a consultation on the proposed revised Special Educational Needs Transport Assistance Policy which was subsequently agreed by the Portfolio Holder for Education on 3rd October 2014.

The consultation took place from February to March 2015 and sought feedback from a wide range of stakeholders, including the families of service users, Bromley schools and key partners, and Bromley Parent Voice undertook its own engagement process which included a survey and two focus groups. Of the submissions received, the majority of parents confirmed they felt informed or well informed on the draft policy, although the need to use plainer English and ensure the policy was accessible was highlighted. 58% of individual parents who responded were in agreement that transport assistance should be based on the needs of the child, which was in accordance with statutory guidance, but a number of comments were also made around taking wider family needs into consideration. Respondents to the survey were divided over whether all travel options should be explored

before Local Authority funded transport assistance was offered, but 60% of respondents were broadly supportive of travel training for children in Year 6 and above where it was appropriate and where risk was managed. With regard to the potential use of muster points, 56% of parents disagreed or strongly disagreed with this idea, whilst 21% were in agreement. The proposed Special Education Needs Transport Assistance Policy was revised to reflect concerns raised during the consultation process and to ensure the policy was accessible.

In considering the report, a Member requested an update on work to develop a pilot muster point scheme in which children and young people with special educational needs could be picked up and dropped off from muster points that were a maximum of two miles from their family home. The Assistant Director: Education advised Members that eight schools, including six that were out-of-Borough, had been contacted around participating in a pilot muster point scheme. Discussions were underway with three of the out-of-Borough schools to progress a pilot muster point scheme, and a number of children and young people with special educational needs or disabilities had been identified as suitable to undertake independent travel training. A Bromley school had worked with the Local Authority to combine independent travel with a muster point scheme provided by the school for five pupils. Work would continue to progress the pilot muster point scheme across the Borough during the 2015/16 academic year, and a Co-opted Member underlined the need to define exactly what a muster point was.

A Member emphasised that travel arrangements should meet the individual needs of children and young people with special educational needs and disabilities and their families, and queried if this also included the flexibility for children and young people to attend before or after-school clubs. The Assistant Director: Education confirmed that travel arrangements would be included in Education, Health and Care Plans which were individual to each child's needs where appropriate, but noted that it was not always possible to accommodate before or after-school clubs as a number of children might be reliant on the same transport arrangements. The Local Authority employed a Parent Advisor who worked closely with parents and carers and other stakeholders to provide information and support and who was able to feedback comments on provision and the development of policies and procedures to the Local Authority.

A Member requested that the wording of the revised Special Education Needs Transport Assistance Policy be amended at Point 3.5 to reflect that children were eligible for travel arrangements from the date they started school rather than when they reached the age of five years.

RESOLVED that the Portfolio Holder be recommended to:

- 1) Note the outcome of the stakeholder consultation;**
- 2) Endorse the proposals in the revised Special Education Needs Transport Assistance Policy; and,**

- 3) Approve the revised Special Education Needs Transport Assistance Policy for introduction with effect from 1st September 2015, subject to amendments being made to reflect the issues raised.

C) PROVISION OF COURSES FOR THE BROMLEY FLEXIBLE LEARNING PROGRAMME

Report ED15093

The Portfolio Holder introduced a report requesting approval to extend the Framework for the provision of courses for the Bromley Flexible Learning Programme until 31st July 2015 for a period of one year.

The Bromley Flexible Learning Programme worked to increase the participation and educational achievement of young people identified as being at risk of exclusion from learning. Until September 2013, this service had been delivered by a range of providers through a number of separate contracts. A review of these procurement arrangements undertaken during 2013 concluded that a more competitive approach should be taken and that a Framework of potential providers be established from which contracts could be 'called-off' as needed. A tendering exercise was undertaken to establish a Framework of providers to deliver courses to young people identified as being at risk of exclusion from learning across a wide range of interests and educational needs. A further tendering exercise was later undertaken to identify providers of health and beauty courses, which had been recognised as a gap in the provision.

The Framework and call-off contracts had been awarded for a period of one year from 1st September 2013, with the option to extend on an annual basis for two further years. The option to extend had been taken up in 2014, and it was now requested to extend the contract for the final one year period available under the terms of the contract. There were currently 31 young people participating in the Bromley Flexible Learning Programme of which 23 were in Year 11 and 8 were in Year 10.

RESOLVED that the Portfolio Holder be recommended to approve the request to extend the Framework for the provision of courses for the Bromley Flexible Learning Programme until 31st July 2016.

D) GATEWAY REVIEW: FUTURE CONSIDERATION OF THE CONTRACT FOR A FAMILY SUPPORT SERVICE

Report ED15091

The Portfolio Holder introduced a report outlining the provision of the Family Support Service for children and young people with an autistic spectrum disorder and seeking approval to market test the Family Support Service prior to the existing contract expiring in March 2016.

The Local Authority had provided a family support service to parents and carers of children and young people diagnosed with an autistic spectrum disorder through a contract with Burgess Autistic Trust, formerly known as Bromley Autistic Trust, for over ten years. The service offered a comprehensive range of support and information to children and young people and their families and carers, and was highly regarded by service users and professionals with a total of 920 families using the Family Support Service during 2014/15. The provision of this service had never been competitively tendered with all contracts awarded via an exemption.

It was proposed to market test this service during 2015/16 to ensure that it continued to offer good value for money and provided a high quality service which met the Local Authority's requirements

RESOLVED that the Portfolio Holder be recommended to:

- 1) Note comments by Members of the Education PDS Committee.**
- 2) Agree that the Family Support Service be market tested during 2015/16.**

E) BASIC NEED UPDATE

Report ED15095

The Portfolio Holder introduced a report providing an update on progress in delivering the Basic Need Programme, which supported the provision of sufficient school places through improvements to and the expansion of Bromley schools, and to set out the forward programme for the period of 2014-2018.

The updated list of schemes within the Basic Need programme had been developed to meet the estimated increase in the number of reception age pupils in the Borough. 'Bulge years' and permanent expansions were planned at a number of existing local schools to provide the required pupil places, which would be delivered through a combination of modular build and internal refurbishment.

In response to a question from a Member, the Head of Strategic Pupil Place Planning confirmed that the capital funding provided to the Local Authority by the Department for Education to support the introduction of free school meals for Key Stage 1 pupils in Local Authority Maintained and Voluntary Aided schools had been fully allocated, and that the programme of kitchen improvements would be completed by the end of Summer 2015. Additional Basic Need funding was allocated to schools identified for temporary or permanent expansion to ensure that shared facilities, including kitchen and dining facilities, were able to meet the needs of an increased number of pupils.

RESOLVED that the Portfolio Holder be recommended to:

- 1) Approve the updated list of schemes within the Basic Need Capital Programme;**
- 2) Agree the procurement and award of contract of schemes within the Basic Need Programme through traditional procurement, the Lewisham Modular Buildings Framework or through devolution of the Basic Need Capital Grant to schools and to delegate authority to the Assistant Director: Education in consultation with the Portfolio Holder for Education for the award of contracts up to a value of £500,000 for individual schemes procured through these routes; and,**
- 3) Authorise the Assistant Director: Education to submit planning applications at the appropriate time in respect of the list of schemes.**

10 EDUCATION INFORMATION ITEMS

The Education Briefing comprised five reports:

- Education Portfolio Plan Update – Spring Term
- Virtual School Annual Report
- Contract Activity Update
- Minutes of the Education Budget Sub-Committee meeting held on 30th June 2015
- Update from Executive Working Group for Special Educational Needs

RESOLVED that the Information Briefing be noted.

11 ITEMS FOR EXECUTIVE DECISION

A) REORGANISATION OF BROMLEY ADULT EDUCATION COLLEGE

Report ED15099

The Committee considered a report outlining a proposal for the reorganisation of the Local Authority's Adult Education service.

At the end of the 2014/15 financial year, the Bromley Adult Education service had overspent its budget by £246k with a further overspend of £382k forecast for the forthcoming year. In March 2015, the Bromley Adult Education service received an indicative allocation from the Skills Funding Agency of the Adult Skills grant which showed a predicted reduction in the Adult Skills grant of £249k or 21% when compared to the current year's allocation, with further reductions anticipated for future years. The 2015/16 grant for Community Learning provision had remained the same at £796k for 2015/16, but the long term future of this grant was unknown.

Following agreement by the Council's Executive, Adult Education services had undergone a market testing process during 2014. Although two submissions were received, both providers were deemed not to have met the minimum Pre-Qualifying requirements and the tendering process for Adult Education services formally came to an end in March 2015. In March 2015 there had been an Ofsted inspection of the Bromley Adult Education service which had been rated as 'Requires Improvement'. This was largely due to the uncertainty around the future strategic direction for the service and the lack of an agreed plan to address the overspend, but the proportion of the Community Learning Grant allocation used to support traditional non-accredited adult learning rather than disadvantaged members of the community had also been highlighted as a concern.

In order to address the overspend and other identified issues, it was proposed that there be a reorganisation of the Council's Adult Education service to refocus resources on adults and communities of the greatest identified need, with the Community Learning Grant used to engage with long term unemployed and low-waged adults to provide a clear progression pathway through to the low level accredited English, mathematics and vocational skills courses provided with the Adult Skills Grant and to increase the level of community partnership working. Under the new model of service provision, the volume of traditional non-accredited learning provision (leisure type courses) would be significantly reduced. This would decrease the need for learner accommodation, with the potential to reduce maintenance and infrastructure costs by releasing the Widmore Centre site and maximising the use of the Kentwood and Poverest Centres.

In considering the report, a Member was concerned that only one option was presented for the future reorganisation of the Adult Education service and noted that there were a range of providers of basic skills courses across the Borough, including schools and colleges, but that there were only limited providers of some of the specialist leisure courses delivered by the Bromley Adult Education service. The Member emphasised that the Bromley Adult Education service provided a valued service for many Bromley residents, including older people who comprised 20% of the Borough's population, and that the recent Ofsted Inspection of the Bromley Adult Education service had rated the leisure course provision as 'Good'.

In discussion, a Member requested that all options be explored to preserve services, including for students to pay the full cost of leisure courses without any subsidy. Another Member suggested that available space in Adult Education centres be used by outside providers to deliver a range of courses, and a Member advised that the Bromley Arts Council had already expressed interest in offering some specialist leisure courses through the Ripley Arts Centre. A Member suggested that a central Bromley location be identified for the provision of adult education, such as Central Library.

The Chairman requested that a report be provided to a future meeting of the Education PDS Committee giving a range of demographic information on

students of Bromley Adult Education service, outlining the full cost of leisure courses and mapping available alternative provision across the Borough. The Chairman also requested that Officers review the potential to offer support to existing college staff around delivering their own courses in community venues.

RESOLVED that:

- 1) **Members' comments on the report be noted;**
 - 2) **The Council's Executive be recommended to endorse the proposal that the Assistant Director: Education commence consultation with staff and their representatives, stakeholders and service users to restructure and reduce the adult education services as outlined in Report ED15099;**
 - 3) **A report providing a full range of demographic information on students of Bromley Adult Education service, outlining the full cost of leisure courses and mapping available alternative provision across the Borough be provided to a future meeting of the Education PDS Committee; and,**
 - 4) **Officers review the potential to offer support to existing college staff around setting up their own courses in community venues and that this be reported to a future meeting of the Education PDS Committee.**
- B) DRAWDOWN OF GOVERNMENT GRANT FUNDING TO SUPPORT THE LOCAL AUTHORITY IN ITS ROLE AS A LONDON REGIONAL LEAD FOR THE IMPLEMENTATION OF THE SPECIAL EDUCATIONAL NEEDS AND DISABILITY (SEND) REFORMS FROM APRIL 2015/16**

Report ED15100

The Committee considered a report seeking the approval of the Council's Executive to release Government funding held in the Council's central contingency to support the Local Authority in delivering its role as the 2015/16 Special Educational Needs and Disability Regional Lead for London in partnership with London Borough of Enfield.

It was requested that £61,924 be released from the Council's central contingency to support partnership work with the London Borough of Enfield to build on previous Pathfinder Champion work by facilitating a peer special educational needs and disability learning approach, sharing best practice to support statutory compliance and the implementation of the Special Educational Needs and Disability Reforms 2015/16 across the London region.

RESOLVED that the Council's Executive be recommended to approve the drawdown of £61,924 Government funding from the Council's central

contingency to support the Local Authority in delivering its role as the 2015/16 Special Educational Needs and Disability Regional Lead for London in partnership with London Borough of Enfield.

12 EDUCATION SELECT COMMITTEE SESSION

Report ED15101

The Chairman was pleased to welcome the Portfolio Holder for Education, the Chairman of Development Control Committee and the Deputy Leader of the Council to join the Education PDS Committee for the Education Select Committee Session which would consider a range issues across the Education Service.

In reviewing the position statement of Education Services, a number of issues were discussed.

School Place Planning

Demand for primary-level pupil places across the Borough continued to be high and this trend was expected to continue until at least 2017/18 when demand was expected to reduce slightly before levelling out to 3,900 pupil places.

Demand for secondary-level places across the Borough was expected to increase significantly in future years with an additional 30 forms of entry projected to be required by 2023. To support this, work was underway to expand existing secondary schools. A number of free school provisions were likely to be established across the Borough, and work continued with the Roman Catholic Archdiocese of Southwark Commission for Schools and Colleges on the proposed new Catholic Secondary School, which it was hoped would contribute towards meeting the increased demand for secondary-level places as well as providing the option of a Catholic Secondary education for Bromley pupils. The Catholic Church had a national policy of not opening schools via the free school route, which meant that there was a need to identify a significant funding stream before a new Catholic Secondary school could be established. There was an ongoing issue with the proposed re-development of the former All Saints Catholic School site, which would be considered by the Planning Inspector in December 2015.

The Local Authority continued to work closely with neighbouring Boroughs to ensure that sufficient school places were available across the region. The Local Authority had a statutory duty to provide places for all children resident in the Borough, and every child in London had been offered a place for the 2015/16 academic year.

A significant piece of place planning work would be undertaken during Summer 2015 which would review a range of issues affecting the future demand for school places including the projected birth rate, migration into the

Borough, the number of Bromley pupils who lived out-of-Borough and identifying where demand for pupil places would be highest for future years.

Members generally agreed that the Planning Service should be involved in all discussions around potential new schools and expansions of existing schools to resolve planning issues at an early stage. There was also a need to identify education sites for development in the Local Plan to meet future demand for school places, and the Chairman of Development Control Committee emphasised that this was likely to include Green Belt land. The Local Authority continued to work with La Fontaine Academy to identify a permanent location for the school.

Section 106/Community Infrastructure Levy Funds

Member noted a recent case where a developer had been able to negotiate a significant reduction in Section 106 funds allocated for education purposes, and underlined that Section 106 and Community Infrastructure Levy funds allocated for education purposes should be used as effectively as possible.

Family and Children Centres

The potential for Children's Centres to be used as an operational base for General Practitioners was highlighted.

It was requested that additional information around the usage rates of Children's Centres and how they improved the educational outcomes for children be provided to Members following the meeting.

Schools Update

There were eleven Local Authority Maintained primary schools across the Borough that did not appear to be actively exploring conversation to academy status at this time, and the Local Authority would continue to work with them.

Members generally agreed that a meeting of the School Improvement Panel should be convened in the new academic year to consider schools making no active progress towards becoming academies.

Commissioning

The market testing process for Education Services was ongoing. Submissions to deliver Lot 1: Education Services had been evaluated, and eligible providers had been asked to submit detailed solutions. Dialogue meetings were currently taking place with eligible providers and it was expected that the Submission of Final Tender stage of the market testing process, including due diligence and identification of a preferred bidder (if appropriate), would take place from August to October 2015. A report would be provided to Members in Winter 2015 around the recommended outcome of the market testing process.

Cooperation with Partners

The Local Authority continued to work with key partners to deliver a range of services. Work was also underway to develop closer links with the Education Funding Agency to support better communication.

School Governance

As schools converted to academy status, work was being undertaken to promote the benefits of retaining a Local Authority Governor. Schools that had already converted to academy status were encouraged to reintroduce the Local Authority Governor role, and two Bromley academies had recently chosen to do this. Local Authority Governor Panels were held on a regular basis to interview prospective Local Authority Governors and identify the key skills each applicant could bring to a Governing Body.

RESOLVED that:

- 1) The issues raised be noted;**
- 2) Additional information around the usage rates of Children's Centres and how they improved the educational outcomes for children be provided to Members following the meeting; and,**
- 3) A meeting of the School Improvement Panel be convened in the new academic year to consider schools making no active progress towards becoming academies.**

13 EDUCATION PROGRAMME 2015/16

Report ED15103

The Committee considered the forward rolling work programme for the year ahead based on items scheduled for decision by the Portfolio Holder for Education and items for consideration by the Education PDS Committee.

The Chairman requested that a report outlining further information on the performance of Bromley schools and school admissions for 2015/16 be provided to the next meeting of the Education PDS Committee. The Chairman also requested that a report on elective home education be provided to the meeting of Education PDS Committee on 18th November 2015.

RESOLVED that:

- 1) The Education Programme 2015/16 be noted;**
- 2) That a report outlining further information on the performance of Bromley schools and school admissions for 2015/16 be provided to the next meeting of the Education PDS Committee; and,**

- 3) That a report on elective home education be provided to the meeting of Education PDS Committee on 18th November 2015.

14 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present, there would be disclosure to them of exempt information.

15 EXEMPT MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 10TH MARCH 2015

RESOLVED that the exempt minutes of the Education PDS Committee meeting held on 10th March 2015 be agreed.

16 AWARD OF CONTRACT FOR PROVISION OF POST-16 LEARNER PARTICIPATION TRACKING SERVICES

The Committee considered the report and supported the recommendations.

The Meeting ended at 10.00 pm

Chairman

APPENDIX A

ORAL QUESTIONS TO THE EDUCATION PORTFOLIO HOLDER

Oral Questions to the Education Portfolio Holder received from Rosalind Luff, Bromley Parent Voice

With regard to Item 9b: SEN Transport Policy Changes Following Recent Consultation:

- 1) Local Authorities have a duty to publish general arrangements and policies in respect of home to school travel and transport for children of compulsory school age. Why is this policy entitled SEN Transport policy when it contains regulations and outlines eligibility other than SEN children

Reply:

The emphasis of the Policy is in respect of home to school travel and transport for children of compulsory school age. Additional information has been included as it was felt it may be helpful to parents rather than searching elsewhere. The Council does not believe it detracts from the key information in the policy and had not previously received feedback from the consultation that it presented issues.

Supplementary question:

The Local Authority has included general arrangements and policies in respect of home to school travel in the same policy as SEN Transport. Is the Local Authority aware that this could cause confusion to parents and carers of children with special educational needs and disabilities?

Reply:

There is no intention to confuse parents and carers of children with special educational needs and disabilities. The Local Authority is required to provide travel arrangements without cost to all children and young people who are eligible by reason of distance from school or other needs, such as special educational needs and disabilities.

- 2) 5.2.8 of the consultation report states: distance criteria is waived for all children who cannot reasonably be expected to walk to school because of associated SEN issues or disability. Why is this waiver not made clear within both the application process and the policy.

Reply:

The Council accepts that this wording is not replicated within the policy and application form, however the policy does state at 4.2.2 when discussing Department for Education walking distances that 'Additionally,

transport assistance will be provided where the pupil has an SEN / EHC plan and

- Has been assessed as requiring transport assistance to access their specialist provision’.

The Council believe this amounts to the same outcome.

Supplementary question:

Department for Education guidance is clear regarding the eligibility of children and young people for SEN Transport. Is the Local Authority aware that the inclusion of eligibility criteria for travel arrangements for children by reason of distance from school may cause confusion for parents and carers of children with special educational needs and disabilities for whom distance criteria does not apply?

Reply:

There is no intention to confuse parents and carers of children with special educational needs and disabilities. The Local Authority has a statutory obligation to provide travel arrangements without cost to all children and young people who are eligible by reason of special educational needs and disabilities.

Oral Questions to the Education Portfolio Holder received from Bryan Freake

With regard to Item 11a: Reorganisation of Bromley Adult Education College:

- 1) What analysis has been undertaken of the need/demand for Adult Skills Fund courses in central Bromley and of the ability of students in central Bromley to attend courses in Kentwood and Poverest? Would not providing some courses in central Bromley give more options to students from all areas?

Reply:

No detailed needs analysis has been undertaken at this stage. However, postcode analysis of student data shows that in 2014/15 29% of students attending Adult Skills funded courses lived in the wards surrounding the Kentwood Centre, 20% Widmore Centre and 15% Poverest. The remaining 36% of the Adult Skills funded cohort came from wards that would have reasonable access of more than one centre. The Crystal Palace and Penge and Cator Wards alone accounted for 23% of the Adult Skills funded students, indicating that demand for this provision is highest on the north side of the borough.

Both the Kentwood and Poverest Centre are better served by public transport than the Widmore site, with busses that stop close to the site entrance. Both sites also have their own car parks. As part of the consultation process we expect to gather data about the ability of

individuals to access one or more of the sites we propose to retain. It may be that we will need to explore the option of renting spaces close to central Bromley for specific provision if during the impact assessment work or consultation period it becomes apparent that some vulnerable groups may be at risk of exclusion.

The ideal position for the service would be to retain a presence near to central Bromley. However, the current financial position means that the service can no longer afford to run all three sites. Therefore, given the expectation by national government that funding is prioritised for communities of greatest need, retaining Kentwood and Poverest will help to ensure the service remains accessible by those communities of greatest need.

Supplementary question:

Since stopping all adult education courses in central Bromley would be undesirable and would reduce income as well as expenditure for the Adult Education service, is it reasonable to conclude that the Local Authority has other plans for the Widmore Centre site?

Reply:

There are a range of costs related to the use of the Widmore Centre including for building maintenance and staff which will be taken account of as part of any consultation undertaken on the proposed reorganisation of the Adult Education service.

- 2) What analysis has been done of the impact of closing the nursery facility at the Kentwood centre, in respect of its effect on the ability of people to attend classes, particularly Adult Skills Fund classes? If the Nursery is retained how many fewer classes will be provided at Kentwood?

Reply:

An impact analysis would be undertaken as part of the consultation process. However, analysis of the current user data shows that the parent or carer of 62% of the children in the Kentwood nursery was attending a qualification based course. It is estimated that current nursery accommodation could be used to provide an additional two teaching spaces. This would mean that if the nursery is retained then the service would potentially provide 14 fewer classes each week at the Kentwood site.

Supplementary question:

Will a reduction of nursery places at the Kentwood Centre compound issues for learners who will need to travel to courses in locations across the Borough which are not available in central Bromley?

Reply:

A full range of issues including the impact of a reduction in nursery places and the proposed future location of course availability will be considered fully as part of any consultation undertaken on the proposed reorganisation of the Adult Education service.

- 3) In respect of mainstream adult education, will the College continue its policy of only allowing courses to run if they cover their costs and will not locating courses only at the extremities of the Borough depress demand and lead to a reduction in courses and income greater than the 60% projected?

Reply:

It is not possible to permit courses to run if they do not cover all the costs incurred as a result of running them. This will only worsen the current financial position of the service. Those students who currently attend courses at Kentwood and Poverest will be able to continue to do so. By relocating provision from Widmore to the other two sites, this will increase student choice at those two locations. Both sites currently operate at reduced capacity and we need to try to maximise the accommodation on offer at these sites. Although realistically we realise that not all of the current Widmore users will be able to or be prepared to travel to either Kentwood or Poverest, some will be able to do so and many already attend courses at more than one site. Therefore we expect that overall demand at those two sites to increase slightly, thus improving the predicted financial position.

Supplementary question:

Bearing in mind the level of central recharges on the Adult Education service, how can there be confidence that the Adult Education Service has a future if the planned reorganisation goes ahead?

Reply:

Despite the massive pressures caused by a reduction in funding from Central Government, I am confident that the Adult Education service will continue to deliver a range of provision, and underline the need to develop a service model which will ensure the Adult Education service is sustainable and self-funding into the future.

Oral Questions to the Education Portfolio Holder received from Michaela Mahon

With regard to Item 9b: SEN Transport Policy Changes Following Recent Consultation:

- 1) A lot of time and effort has gone into the consultation, why is it that none of the concerns raised and in particular the many concerns regarding siblings and work commitments have not been addressed in the draft policy? I haven't noticed any significant changes to the original draft.

Reply:

The Council has a duty to comply with national guidance which does not include consideration of siblings' school attendance and parental work commitments. The policy is intended to advise parents how the Council meets its obligations in compliance with the legislation. These are dilemmas faced by many parents but it is appreciated that parents with children who have SEN must frequently deal with more complex issues and therefore, in exceptional circumstances, the Council may agree to provide transport assistance outside of the policy.

Supplementary question:

Looking at the regulations, does the Local Authority consider it is reasonable to expect a child or young person with special educational needs or disabilities to walk to school and for their parents or carers to accompany them?

Reply:

The SEN Transport Policy has been developed to ensure that the Local Authority meets its statutory obligation to provide travel arrangements without cost to all children and young people who are eligible by reason of special educational needs and disabilities.

- 2) Ref 4.5 4 parents expected to be passenger assistant. How is it fair that parents (who often have work commitments or have siblings in other schools) should be the assistant where a child has challenging behaviour or is placed out of borough due to lack of local provision.

Reply:

The Policy states that parents will be expected to accompany their child and undertake the role of passenger assistant where the pupil is a sole pupil attending a specific provision. This is because children in these circumstances tend to have higher needs and be more vulnerable, and a parent accompanying them is more likely to provide reassurance and a calming influence. In circumstances where this is not possible, a suitable escort will be appointed to accompany the child.

Supplementary question:

Does the SEN Transport Policy discriminate against parents and carers whose children have challenging behaviours or those whose provision cannot be provided locally?

Reply:

The SEN Transport Policy has been developed following a consultation with a full range of stakeholders including service users, and ensures that the Local Authority meets its statutory obligation to provide travel arrangements without cost to all children and young people who are eligible by reason of special educational needs and disabilities.

- 3) Why is transport for children attending specialist provision outside of the education budget? Children attending specialist settings have greater disabilities / impairments than other children and their specialist setting is unlikely to be within the tradition 'catchment' area. Transport should be seen as part of the education provision.

Reply:

We understand your question refers to the source of the budget. This is not within the Council's control as the Schools and Non-Schools Education Budgets are defined by the Schools and Early Years Finance (England) Regulations 2014.

Supplementary question:

How can parents appeal against the definition of statutory provision?

Reply:

Any appeals against the definition of statutory provision should be made to Central Government.

Oral Questions to the Education Portfolio Holder received from Paula Hollywood

With regard to Item 9b: SEN Transport Policy Changes Following Recent Consultation:

- 1) Re 3.1.4 Parental consultation revealed many parents were concerned about the impact of withdrawing transport from children on the basis that parents either had to work or had to drop siblings at schools other than the Specialist provisions. These concerns have not been answered nor addressed by the policy

Reply:

The policy is intended to make it clearer for parents when explaining the circumstances under which transport will be provided in accordance with statutory guidance. The statutory guidance does not require the Council to take into account parental work commitments or sibling attendance at other schools. In exceptional circumstances, the Council may agree to

provide transport assistance where a parent has no alternative options in transporting a sibling to a school.

The vast majority of pupils are eligible to receive transport assistance and the Council will continue to meet its statutory duties in doing so.

Supplementary question:

Parents of able bodied children can access before or after-school clubs. These are not necessarily available to children with special educational needs and disabilities. If SEN Transport services are withdrawn, will this result in more before or after-school clubs which will increase the cost of this provision to the Local Authority?

Reply:

Provision of before and after-school clubs is in the remit of schools and their Governing Bodies and is out of the scope of the Local Authority.

- 2) There is a lack of suitable respite services to fulfil the needs of children with SEN. Where clubs exist, parents struggle to meet the prescribed drop off/collection times due to work commitments. Are the council considering opening any after school clubs to promote independence and life skills training?

Reply:

Element 1 – Respite

Respite services are not available to all parents of children with additional needs and are offered on the basis of assessed need which is undertaken by Social Care. This is outside of the scope of the SEN Transport Policy.

Element 2 – Clubs, pre and after school school clubs.

The provision of services for pre and afterschool activities/childcare are the responsibilities of the schools and expansion of these services is determined by schools and their governors. This is outside of the scope of the SEN Transport Policy.

Element 3 – After school clubs to promote independence and life skills training

Pupils receive PHSE classes in school. On an age appropriate and ability basis, the post-16 curriculum offers life skills education and development training.

The Council offers independent travel training for selected pupils in receipt of SEN transport assistance when there is consensus that they are suitable to undertake the training and will be able to become independent travellers.

Supplementary question:

The Local Authority's own research supports the fact that parents have raised new concerns regarding children with special educational needs and disabilities being able to travel independently in the same way that able-bodied children can. Does the Committee understand the impact and stress that can be caused through insisting children with special educational needs and disabilities self-mobilise to school and the affect this may have on them and their parents and carers?

Reply:

I acknowledge the very real concerns felt by parents and carers. There is a process of statutory responsibility and examination undertaken before children are considered for independent travel training, and the SEN Transport Policy has been developed to ensure that the Local Authority meets its statutory obligation to provide travel arrangements without cost to all children and young people who are eligible by reason of special educational needs and disabilities.

- 3) There are few specialist schools in the borough. Parents might have to access these schools by a more complicated route than that taken by an able bodied parent or child. Does the policy/procedures take this into account, remembering the duty to ensure child arrives in fit state to learn.

Reply:

Bromley has good provision of SEN services in comparison with other Boroughs. The policy recognises the needs of children with SEN in accordance with national guidance.

Supplementary question:

With only five specialist schools across the Borough, pupils with special educational needs and disabilities may have to access schools by more complicated public transport routes than those of able-bodied children. Is the Local Authority concerned that at least two special schools in Bromley are not on named bus or rail links and are at the top of steep hills which will make the journey to school more difficult for these children?

Reply:

Every child and young person with special educational needs and disabilities goes through a process of assessment to identify the travel arrangements that are most suitable for them. The SEN Transport Policy has been developed to ensure that the Local Authority meets its statutory obligation to provide travel arrangements without cost to all children and young people who are eligible by reason of special educational needs and disabilities.

APPENDIX B

WRITTEN QUESTIONS TO THE EDUCATION PORTFOLIO HOLDER

Written Question to the Education Portfolio Holder received from Eddie Lynch, Bromley Mencap on behalf of a parent

With regard to Item 9b: SEN Transport Policy Changes Following Recent Consultation:

- 1) Does the Borough think that an 18% response rate is sufficient to implement fundamental changes affecting children and young people and carers; and would it accept that any survey should have included children and young people not currently accessing transport but could be eligible using the full definition of who is eligible?

Reply:

The survey was sent to the parents of all the people receiving transport assistance (800+) and distributed to organisations who were able to comment on the Policy from a perspective that would include pupils who would not be eligible. The consultation was also widely publicised via stakeholder websites and Bromley's Mylife portal.

The Council believes that there are very few eligible pupils who have not applied for and accepted the offer of transport assistance and therefore the consultation has reached the target audience and been undertaken appropriately.

The Council would have welcomed a greater percentage of respondents but it is the choice of people as to whether they respond. The responses received were a fair representation of the ages, schools and needs of pupils to which services are provided.

Written Question to the Education Portfolio Holder received from Yvette Connor

With regard to Item 9b: SEN Transport Policy Changes Following Recent Consultation:

- 1) Point 4.1.3 'eligibility... will not normally take into account work or other family commitments such as the attendance of siblings at different schools'. How would a parent get their children to school if they have 2 children who attend schools in different parts of the Borough?

Reply:

Parents have access to a number of support mechanisms to help balance individual worklife commitments and domestic arrangements but each case needs to be assessed on its particular circumstances. These can be

very complex and require a dialogue between the Council and the parent. It is not a statutory duty to consider these circumstances and therefore they are not included within the policy, however exceptions are sometimes made and transport assistance offered when the parent has demonstrated that they have explored alternative options.

EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 22 July 2015

Present:

Councillor Nicholas Bennett J.P. (Chairman)

Councillors Kathy Bance MBE, Julian Benington, Judi Ellis, Ellie Harmer and Tim Stevens

Tony Wright-Jones and Hannah Barnard

Also Present:

Councillor Stephen Carr, Leader of the Council

Councillor Robert Evans, Portfolio Holder for Care Services

Councillor Peter Fortune, Portfolio Holder for Education

Councillor Tom Philpott, Executive Support Assistant to the Portfolio Holder for Education

17 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor Teresa Ball and Councillor Neil Reddin. Apologies were also received from Councillor Mary Cooke and Councillor Tim Stevens JP attended as her substitute.

Apologies for absence were received from Mary Capon, Darren Jenkins, Alison Regester and Mylene Williams.

18 DECLARATIONS OF INTEREST

There were no declarations of interest.

19 QUESTIONS TO THE EDUCATION PDS CHAIRMAN FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

No questions had been received.

20 QUESTIONS TO THE EDUCATION PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

Three oral questions were received from Sue Polydorou and are attached at **Appendix A**.

21 FINDINGS OF THE FULL JOINT INSPECTION OF YOUTH OFFENDING SERVICES WORK IN BROMLEY 2015 AND POST-INSPECTION IMPROVEMENT PLAN

This item was held in joint session with the Care Services PDS Committee and the Public Protection and Safety PDS Committee and with the agreement of Members, Councillor Nicholas Bennett JP was appointed Chairman for the joint session.

Report ED15104

The Chairman was pleased to welcome the Chief Executive, the Assistant Director: Safeguarding and Social Care and the Interim Head of the Youth Offending Service to the meeting to support the Care Services, Education and Public Protection and Safety PDS Committees in considering the findings of the Full Joint Inspection of Youth Offending Services work in Bromley 2015 and post-Inspection Improvement Plan.

The Chief Executive gave a presentation providing a brief outline of the history and work of the Youth Offending Service and outlining the key recommendations from the Full Joint Inspection.

The Youth Offending Service had been judged as 'Failed/Inadequate' following an HM Inspectorate of Probation Inspection in November 2006. A range of service improvements were implemented and the service was judged as 'Improving' following a re-Inspection in January 2008, and as 'Minimum Improvement required' following a full HM Inspectorate of Probation Inspection in November 2011. The Care Quality Commission inspected the service in November 2011 and rated it 'Good'.

The Local Authority was notified in early January 2015 that an inspection of the Youth Offending Service would take place from 19th January 2015, as a result of a number of concerns being identified around the Local Authority's performance in certain key areas. Four HM Inspectorate of Probation Inspectors worked with Youth Offending Service Officers during the first week of the inspection to review a short list of 34 cases out of a cohort of approximately 60 young people. The Inspectors then returned to the Local Authority for a further week from 2nd February 2015 to review the partnership arrangements in place to support young offenders, after which the Local Authority had been advised that the outcome of the inspection was poor and that there were a number of areas for improvement, including a more robust Quality Assessment Framework and improved performance management and data reporting processes.

The Chief Executive acknowledged that he had "taken his eye off the ball" as a number of issues affecting the Youth Offending Service had not been identified prior to the Full Joint Inspection, and there had been no indication that the Local Authority should be concerned. It was now recognised that there had been a lack of adequate data provided to the Youth Offending Service Operational Board, which had meant that a range of issues with the

Youth Offending Service had not been identified, and a meeting of the Youth Offending Service Strategic Board had not been convened. Following publication of the final report of the inspection, a number of actions had been taken by the Local Authority to deliver the required service improvement. This included the creation of a single, strengthened Youth Offending Service Management Board with senior representation which combined the Youth Offending Service Strategic and Operational Boards, and the development of an Improvement Plan which incorporated the outcomes of 'Leadership and Partnership', 'Quality', 'Looked After Children' and 'The Voice of the Young Person'. The Local Authority was working closely with the Youth Justice Board to implement the Youth Offending Service Improvement Plan and improve quality assurance and data processes, and an Improvement Board which met on a monthly basis and reported to the Youth Offending Service Management Board had been established to monitor progress. The Local Authority was participating in a Youth Justice Board pilot scheme for live data tracking, and could now access up-to-date information on service users. A mock inspection would be undertaken by the Youth Justice Board in January 2016 to assess the impact of these changes in preparation for a re-inspection by HM Inspectorate of Probation, which would take place a minimum of one year from the publication of the final report of the inspection.

A Member noted that the inspection had identified the need for the Head of Youth Support to ensure that management oversight was effective. Members were very concerned that the Youth Offending Service Strategic Board had not been convened for over a year prior to the Inspection, and underlined the need to involve Members in monitoring and improvement processes and in providing challenge through both the Youth Offending Service Management Board and committee scrutiny. A Co-opted Member noted the introduction of the Children and Families Act in September 2014 and was concerned that a meeting of the Youth Offending Service Strategic Board had not been convened at this time to consider the implications this would have for young people accessing youth offending services. The Chief Executive confirmed that a range of reporting mechanisms were now in place including the strengthened Youth Offending Service Management Board which met on a monthly basis. Regular reports were made to the internal Children's Board forum, which was chaired by the Leader of the Council with representation from senior Members, and reports would also be made to Education, Care Services and Public Protection and Safety PDS Committees and other committees where appropriate. Members generally agreed that the Portfolio Holder for Education should represent Members on the Youth Offending Service Management Board, and that an update on the Youth Offending Service Improvement Plan be included as a standing item on the agenda for all future meetings of the Education PDS Committee.

The interim Head of the Youth Offending Service confirmed that there had been a staffing review of the Youth Offending Service following the Inspection, after which a number of staff had chosen to leave the Local Authority. A process had been undertaken to recruit permanent staff to the Youth Offending Service under the proposed new Departmental structure, and all posts, with the exception of one, had now been appointed to, with the newly

recruited staff members due to start in post in July to September 2015. A robust training package had been developed in partnership with the Youth Justice Board to support both new and existing members of staff to deliver consistent service provision across the Youth Offending Service, which would include the necessary skills to deliver strong case working, and high quality supervision and front-line management support. There was currently a vacancy for a Parenting Officer, and the Assistant Director: Safeguarding and Social Care reported that consideration was being given to whether to appoint a single Parenting Officer or if the service could be commissioned more effectively through the Bromley Children Project or delivered through links to the Tackling Troubled Families programme. Very few Parenting Orders had been issued to families and carers of young people currently accessing the Youth Offending Service, and this had been raised as a concern with the Courts.

In considering the proposed new Departmental structure for the Youth Offending Service, a Member noted the need to ensure that health workers shared key information about young people with case managers, including misuse of Class A drugs and low level self-harm. The Interim Head of the Youth Offending Service confirmed that health workers had a duty to share information which affected service users and might prevent offending or re-offending, and that further information on this process would be provided to Members following the meeting. A Member highlighted issues around the way the Police operated within the Youth Offending Service, as there was still no on-site access to the Police National Computer, and another Member was concerned at the lack of joined-up working between the Youth Offending Service and other services and partners. The Assistant Director: Safeguarding and Social Care confirmed that work was being undertaken to support services to work more closely together to ensure the needs of young people were met in an holistic way. This included the development of links with the Tackling Troubled Families programme, through which families could access a wide range of support, such as parenting advice. Members generally agreed that there should be a policy outlining the responsibilities of partners contributing to the Youth Offending Service provision to share information and work together, and that this should be taken forward as a priority.

In response to a question from a Member, the Assistant Director: Safeguarding and Social Care emphasised that the level of reoffending by Looked After Children had reduced since 2013, but that it was not possible to attribute this reduction to any targeted work streams across the Youth Offending Service or Children's Social Care services due to poor evidence around the interventions taken. There was a dedicated section of the Improvement Plan relating to the needs of Looked After Children, and the Independent Reviewing Officer service had responsibility for scrutinising casework pertaining to Looked After Children who were accessing the Youth Offending Service to ensure that appropriate actions to reduce reoffending were reflected in each Looked After Child's care plan.

A Member underlined the role of identifying key performance indicators in supporting performance monitoring and delivering sustained service

improvement. The Chief Executive reported that a range of actions had been taken to support sustained service improvement. The draft Improvement Plan had been developed in consultation with a range of key stakeholders to include measurable outcomes. A performance score card for the Youth Offending Service was also being developed in partnership with the Youth Justice Board, and the Improvement Board met on a monthly basis to review performance data gathered through the Youth Justice Board audit tool. The learning from the recent Inspection had been applied to other services to support continuous improvement across the Local Authority.

In discussion, Members generally endorsed the Improvement Plan, which was a 'live' document and would continue to be updated.

The Chairman led Members in thanking Officers for the excellent work that had been undertaken to develop the Youth Offending Service Improvement Plan in response to the issues raised by the Full Joint Inspection of Youth Offending Services.

RESOLVED that Members comments on the Full Joint Inspection of Bromley Youth Offending Service be noted and the Improvement Plan be endorsed.

The Meeting ended at 9.10 pm

Chairman

APPENDIX A

ORAL QUESTIONS TO THE EDUCATION PORTFOLIO HOLDER

Oral Questions to the Education Portfolio Holder received from Sue Polydorou

With regard to Item 5: Findings of the Full Joint Inspection of Youth Offending Services Work in Bromley 2015 and Post-Inspection Improvement Plan:

1) How many young offenders in Bromley are currently serving the following sentences:

- Reparation orders
- Referral orders
- Youth Rehabilitation Orders
- Youth Rehabilitation Orders with Intensive Supervision and Surveillance (ISS)
- Detention and Training Orders (including those currently on licence)

Reply:

- Reparation orders – 0
- Referral orders – 49
- Youth Rehabilitation Orders – 32
- Youth Rehabilitation Orders with Intensive Supervision and Surveillance (ISS) – 4
- Detention and Training Orders (including those currently on licence) – 14 (4+10)

Supplementary question:

No question was asked.

2) How many young offenders currently being supervised by Bromley YOS have been identified in ASSETS as having mental health/behavioural issues?

Reply:

- Triage/Youth Caution/Youth Conditional Caution -16/63
- Community Orders and Custody – 40/99

Supplementary question:

The Inspection identified that the CAMHS nurse is based at the Youth Offending Service for three days a week and two days at the wider CAMHS service dealing with mainly emergency cases. These emergency cases often need follow-up appointments in the week, impacting on the

time at the Youth Offending Service. What has been done to address this and is a three day provision sufficient to meet the needs of young people accessing the Youth Offending Service?

Reply:

Under the proposed new structure of the Youth Offending Service, negotiations are being undertaken to increase the capacity of the CAMHS provision. The performance in this area is being monitored by the new Youth Offending Service Management Board, which has representation from the Bromley Health Authority.

3) The Improvement Plan Bromley YOS 2015 recommendation 5a states:

'restructure the YOS staff structure to ensure it is fit for purpose. By ensuring all YOS core business is adequately staffed and resourced to meet the needs of children and young people'

Please quantify what is meant by 'adequate staff and resources'.

Reply:

The YOT is a multi-agency, multi-disciplinary service funded by the Council, Youth Justice Board grant, and contributions from Health, Probation and the Police. The HMIP inspection judged the Bromley YOT to be appropriately resourced however it made recommendations about staffing which necessitated a review of the YOT service staffing leading to a restructure. This is to ensure that the roles and functions of individual staff are fit for purpose, can improve performance, deliver national and local priorities, and improve outcomes for children.

Supplementary question:

Currently the Youth Offending Service employs a high number of agency staff. Bearing in mind the need for consistency and to focus on the needs of young people accessing the Youth Offending Service, what steps are being taken to employ permanent staff and not agency staff in the Youth Offending Service.

Reply:

Following the inspection, a review was undertaken of staffing in the Youth Offending Service, after which a number of staff chose to leave the Local Authority. A process to recruit permanent staff to the Youth Offending Service was then undertaken. All posts, with the exception of one, have now been appointed to, and the newly recruited staff members will start in post in July to September 2015. A robust training package has been put in place to support both new and existing members of staff and to ensure consistency of provision across the Youth Offending Service.

This page is left intentionally blank

Matters Outstanding from Previous Meetings

Minute Number/Title	Decision	Update	Action	Completion Date
19th March 2013				
71 Portfolio Holder Update and Children's Champion Update	That discussions continue with the RC Archdiocese of Southwark around the potential to establish a six form of entry Roman Catholic secondary school in the Borough	Progress in discussions with the RC Archdiocese of Southwark would be reported to a future meeting of the Committee.	Education Portfolio Holder	September 2015
27th January 2015				
50a Primary & Secondary School Development Plan	That legal advice to clarify the position with regard to conditions being placed on the number of classes or pupils at a school for any future school planning applications be provided to the Education PDS Committee.	An update would be reported to a future meeting of the Committee.	Head of Strategic Pupil Place Planning	September 2015
10th March 2015				
75a Update on Under Performing Schools	That further information on the performance of Bromley Schools be provided to the Education PDS Committee.	A report would be reported to the meeting of the Education PDS Committee on 29 th September 2015.	Head of Schools, Early Years Commissioning and Quality Assurance	September 2015
78 Annual Admissions Report	That further information on the demand for in-year places, the subscription levels and catchment areas of Bromley Schools, and the proportion of applications who received their first choice of primary or secondary school in other London Boroughs be provided to the Education PDS Committee.	A report would be reported to the meeting of the Education PDS Committee on 29 th September 2015.	Head of Strategic Pupil Place Planning	September 2015
8th July 2015				
3 Reconstitution of Working Groups of the Education PDS Committee	That a meeting of the School Places Working Group be convened for the 2015/16 academic year.	A meeting of the School Places Working Group would be held on 4 th November 2015.	Democratic Services Officer	November 2015
11a Reorganisation of Bromley Adult Education College	That a report be provided to a future meeting of the Education PDS Committee giving a range of demographic information on students of Bromley Adult Education Service and mapping available alternative provision across the Borough.	A report would be provided to a future meeting of the Committee.	Head of Service, Bromley Adult Education College	November 2015
12 Education Select Committee Session	That additional information around the usage rates of Children's Centres and how they improve educational outcomes for children be provided to the Education PDS Committee. That a meeting of the School Improvement Panel be convened for the 2015/16 academic year.	Additional information would be provided to Members when available A meeting to be convened as required.	Bromley Children Project Manager Assistant Director: Education	To be advised. To be advised.

This page is left intentionally blank

Report No.
CSD15110

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 29 September 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: UPDATE ON PROGRESS OF THE YOUTH OFFENDING SERVICE IMPROVEMENT PLAN

Contact Officer: Kay Weiss, Assistant Director: Safeguarding and Social Care
Tel: 020 8313 4062 E-mail: kay.weiss@bromley.gov.uk

Chief Officer: Chief Executive

Ward: Borough-wide

1. Reason for report

- 1.1 This report provides information to the Education PDS Committee on the progress of the Youth Offending Service (YOS) Improvement Plan.
-

2. RECOMMENDATION(S)

- 2.1 **Members of the Education PDS Committee are invited to comment on the content of this report and the progress of the YOS Improvement Plan.**

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People Excellent Council Safer Bromley Supporting Independence:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Bromley Youth Support Programme
 4. Total current budget for this head: £ 960,560
 5. Source of funding: YOUTH Justice Board and Mainstream Funding
-

Staff

1. Number of staff (current and additional): 22.3
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement: Crime and Disorder Act 1998, Legal Aid, Sentencing and Punishment of Offenders Act 2012
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All service users
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 The Bromley Youth Offending Service (YOS) undertook a Full Joint Inspection by HM Inspectorate of Probation (HMIP) in February 2015. The outcome of the inspection was disappointing with four out of six key judgements considered to be poor, 1 unsatisfactory and 1 satisfactory.
- 3.1.1 In response to the Inspection, the YOS, with the help of the Youth Justice Board (YJB), have developed an Improvement Plan (Appendix 1). The draft plan was presented to a Joint Education, Care Services and Public Protection and Safety PDS committee meeting on 22 July 2015. The Portfolio Holder for Education and the Chair of the Education PDS asked for regular reports on the progress of the YOS Improvement Plan to be presented to Education PDS. The Improvement Plan has been updated and subsequently agreed by the YOT Management Board and the HMIP Lead Inspector
- 3.1.2 The Improvement Plan is rag rated for ease of reference. Green shows the action is completed, amber means it is in progress, red shows an action has slipped and white indicates the work is not planned to start.
- 3.1.3 All planned actions are within timescales except for 2(h) which has slipped due to annual leave commitments and the Bromley Youth Support capacity being reduced as a result of the Youth Service restructure. It is anticipated the work against 2(h) will commence end of September.

3.2 Leadership and Partnership

- 3.2.1 A single strategic YOS Management Board has been created which includes senior representation from partner agencies. The Board is chaired by the Chief Executive and meetings take place once a month. There is good attendance from all partner agencies ensuring there is co-ordinated approach to identified work streams. The Chief Executive reports on progress of the Board and YOS improvements to the Lead Member at the Children's Board where it has been agreed it will be a standing item for the foreseeable future.
- 3.2.2 All members of the YOS Management Board and senior operational managers from each agency have been invited to attend YJB Training workshops on 14 and 15 September 2015 to improve their knowledge and understanding of YOS issues. The agenda will cover:
- The core work of the YOT
 - The role, responsibilities and function of the a YOT Management Board and partner agencies
 - What an effective Management Board looks like
 - The child's journey through the youth justice system and the role of key agencies in improving performance
 - Understanding the performance measures for Youth Justice
- 3.2.3 The Management Board undertook a Gap Analysis of the Management Board at the July Board and it was agreed that this exercise should be reviewed again in June 2016.
- 3.2.4 Members of the YOS Management Team have carried out a review of the performance data that is being produced for the Board. Following a meeting with a high performing London YOS to benchmark 'good practice' the service is developing a detailed YOS Performance Report to support improvements and have also implemented a weekly data cleaning exercise in order to improve the quality of data that is being recorded.

- 3.2.5 The service has undertaken a major recruitment drive to attract permanent employees. A total of 7 new starters have been recruited to work in level 1 posts reducing dependency on locums. New staff are being trained with the help of the YJB to meet national standards. Further recruitment is planned to fill remaining posts– an operational manager, senior practitioner and a qualified practitioner.
- 3.2.6 There have also been changes to the YOS management structure with the recruitment of a replacement Interim Head of Service. In addition, a manager from the YJB will be seconded to work as a Deputy to the Head of Service from 1st October to focus on practice and national standards. This appointment was thought necessary to strengthen management and supervision and prepare for the follow-up HMIP inspection next year.
- 3.2.7 A comprehensive Workforce Development Strategy is being developed in order to support new and existing staff in the delivery of their roles.

3.3 Quality, Assessment and Planning

- 3.3.1 The YJB is requiring local authorities to participate in a statutory Pre Court National Standards Audit, where a total of 29 cases will be comprehensively analysed. This task must be completed by 30 September 2015. Feedback and learning from this audit will be disseminated to the team and discussed at the October Management Board.
- 3.3.2 The YOS Supervision Policy has been updated and disseminated to staff.
- 3.3.3 The YOS Management Team have worked alongside the YJB to review and update quality assurance processes. The reviewed procedures are being implemented and audits commenced this month. Cases will be dip sampled from two cohorts i) those young people who have started their order and ii) those young people who are at the review stage. Any cases of Looked After children will be prioritised. Audits will be carried out on a monthly basis and feedback on key findings will be discussed with case workers. Key themes and learning will be fed back to all staff and will be added to the agenda for the October YOS Management Board.
- 3.3.4 The YJB have assisted the service by undertaking training workshops for staff to assist them with improving practice. Training that has been delivered has included completing assessments, case management, quality assurance and will in future cover intervention planning.
- 3.3.5 In order to facilitate improvements in the service the team is investigating how to upgrade Child View in preparation for the implementation of Asset Plus which is the new model of assessment being introduced by the YJB. Training is being rolled out to all members of staff to ensure that there is continuity and accuracy of recording across the team.
- 3.3.6 The Service has been working alongside officers from other teams within the Children's Social Care to create an understanding of collective roles and responsibilities. Officers from Tackling Troubled Families and Child Protection have attended team meetings and now hold regular surgeries at the YOS for case managers.

3.4 Children Looked After

- 3.4.1 The service is expanding the information it provides in the YOS Performance Report following the data cleaning that all members of staff will now regularly undertake. This will include regular monitoring of the numbers of Children Looked After (CLA) on the YOS caseload by offence type and outcomes.

3.4.2 The service is undertaking a review of Business Support functions which will include how Children’s Social Care are notified when a CLA is appearing in court and how to improved joint working. The IRO have been asked to scrutinise CLA Care Plans to ensure youth offending work is properly considered. A dedicated, qualified social worker has been identified within the YOS to specialise in working with complex CLA cases to improve performance in this area.

3.5 The Voice of the Young Person

3.5.1 The service has continued to build on the positive work that was identified in the HMIP Inspection. All young people complete the service user feedback at their exit meeting. This feedback complies with Children’s Social Care Service User Feedback Strategy and will be monitored on a quarterly basis.

3.5.2 The service will also be participating in HMIP request to complete 27 questionnaires from young people by 14 February 2016.

4. FINANCIAL IMPLICATIONS

4.1 Whilst there are no specific resource implications arising from this report, the inspection raises a number of areas which could involve changed investment or use of resources. Any specific resource implication arising from the Improvement Plan will be presented to the Portfolio Holder as appropriate.

5. LEGAL IMPLICATIONS

5.1 HMIP have a statutory duty to inspect YOS and it is also required to make its report available to the public.

6. PERSONNEL IMPLICATIONS

6.1 Any personal implications arising from the improvement plan to address the issues raised by the inspection will be presented to the Portfolio Holder as appropriate.

Non-Applicable Sections:	Policy Implications
Background Documents: (Access via Contact Officer)	[Title of document and date]

This page is left intentionally blank

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS	
(1) LEADERSHIP & PARTNERSHIPS Ensure there is effective governance, partnership and management arrangements are in place. The governance arrangements will ensure that the YOS meets local and national criminal justice targets and objectives, and maintain good quality services.	a	Create a single Strategic YOS Management Board, with Senior agency representation	YOS to be given clear strategic direction.	Acting Chair of the Management Board (Kay Weiss - Assistant Director Safeguarding and Children's Social Care)	Commence: May 2015 Complete: July 2015	GREEN	YOS Board membership has been reviewed and includes senior agency representation. Doug Patterson appointed Chair of Board Borough Commander Chris Hafford (Deputy Chair). Meetings take place once a month. Frequency to be reviewed in December 2015.
	b	Undertake a <u>GAP analysis</u> of the management Board in line with "Modern youth offending partnerships (YJB 2013) and Partners in crime? Findings from inspections on youth offending team partnerships (HM Inspectorate of Probation 2014).	Clear analysis identifying key areas of risk.	Eamon Brennan - Head of Service Acting Chair of the Management Board (Kay Weiss)	Commence: June 2015 Complete: July 2015 Review: June 2016	GREEN	Gap Analysis drafted June 2015. Document presented to YOS Management Board and signed off on 14 July 2015. Review of Gap Analysis to commence June 2016.
	c	Create a training plan in conjunction with the YJB, to enable the new Board to have a collective understanding of their roles and responsibility.	Clarification over YOS Board member's roles and shared responsibilities.	Eamon Brennan - Head of Service Richard Vaughan - Youth Justice Board	Commence: September 2015 Complete: December 2015 Review: Yearly	GREEN	YJB Management Board Training undertaken on Monday 14 September for Board Members and Tuesday 15 September 2015 for Designated Managers from each agency. Annual review of training schedule to be carried out September 2016
	d	Develop a relevant data report in a clear format for the board and YOS Management Team to scrutinise monitor or support performance standards.	Standardisation of data analysis across the YOS to inform decision making and effective challenge.	Eamon Brennan - Head of Service Pratheepan Jeyapragasam - Crime Analyst Tracey Rogers - Business Development Manager	Commence: July 2015 Complete: August 2015 Review: Quarterly	GREEN	Business Development Manager and Crime Analyst met with a high performing London YOS to benchmark 'good practice'. Recommendations discussed at YOS Management Board 11 August 2015. YOS Performance report has been developed to include national and local targets and will be reviewed monthly by the YOS Management Board. All members of staff to attend reviewed Childview training workshops September 2015. LBB data cleaning exercise 'Stat Monday' to commence September 2015.
	e	Explore and initiate joint strategic partnerships to meet local and national criminal justice targets and objectives and provide good outcomes for children and young people in or at the margins of the criminal justice system.	Whole system approach established to meet the Youth Justice agenda.	YOS Management Board	Commence: September 2015 Complete: November 2015 Review: Quarterly	AMBER	Youth Justice to remain a standing item on partner agencies strategic Boards and feedback at YOS Management Board Explore integrated targets and Youth Justice Plan Review and update joint agency protocols to ensure that they are fit for purpose
	f	Review the existing YOS Departmental structure to ensure that it is fit for purpose.	Reviewed structure to ensure all YOS core business is adequately staffed and resourced to meet the needs of the service.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/Kay Weiss/ Youth Justice Board	Commence: August 2015 Completion: September 2015	AMBER	Draft structure chart has been presented to and agreed by Management Board 14 July 2015. Workforce Development Strategy to be finalised and embedded.

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS	
(2) QUALITY Increase the likelihood of successful outcomes by undertaking good quality assessment and planning, deliver appropriate interventions and demonstrate both positive leadership and effective management.	a	Develop and implement robust Performance Management Framework to improve quality of assessments and planning across the service. Reintroduce the locally agreed quality assurance audit informed by "infopath" to facilitate improvement.	Quality reports and interventions in place.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/ Richard Vaughan - Youth Justice Board	Commence: January 2016 Complete: February 2016 Review: Quarterly		YJB training to support implementation of revised QA tool carried out on 21 August 2015, attended by YOS Managers and Senior Practitioners. Revised QA audit tool has been disseminated to managers. Audits to commence Sept 2015.
	b	Case files to be (dip sampled) scrutinised by the management team and supervisors during supervision in line with the policy and that this analysis is robust. Managers should record this on CVYJ as a file check.	Quality reports and interventions in place.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: July 2015 Complete: Ongoing Review: Monthly	AMBER	Supervision Policy has been updated and disseminated to staff.
	c	Draft and develop comprehensive Workforce Development Policy to support staff in the delivery of their role.	Fully trained workforce competent in their roles and able to address pertinent youth justice issues.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/ Richard Vaughan - Youth Justice Board	Commence: July 2015 Complete: Ongoing Review: Quarterly	GREEN	PAD's undertaken by management and disseminated to staff. Reviewed Supervision Policy has been updated and disseminated to staff. Workforce Development Strategy drafted and to be presented to YOS Management Board 13 October 2015
						AMBER	YJB APIS training to be arranged. Individual training issues to be identified through QA exercise. Refresher training/training to be offered on the child's journey. From case file supervision, individual training needs to be identified and addressed through team or one to one training sessions where appropriate.
	d	Develop and embed, QA sessions of Assets and Intervention plans undertaken. Staff will attend and convey learning and reasons for interventions to facilitate active participation in the QA process.	Quality reports and interventions in place.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton) Richard Vaughan - Youth Justice Board	Commence: July 2015 Complete: Ongoing Review: Quarterly	AMBER	QA Audit tool has been reviewed and updated by YJB. Training with managers undertaken 21 August 2015. QA audits to commence September 2015. YOS managers to be informed of young people at the start of order and at review (three months). Feedback to be presented to YOS Management Board 13 October 2015. Completion rate of audits to be recorded in Performance Digest
	e	Managers to meet and train prior to implementation to ensure a consistent approach.	Consistently of QA across the management team.	Richard Vaughan - Youth Justice Board	Commence: September 2015 Complete: September 2015 Review: Six monthly	AMBER	YJB to deliver training on planning and assessment tools. Staff undertaken Assessment Training 25 June 2015 Managers to QA Asset/review with YJB to ensure consistency
f	Children's Social Care Quality Assurance Team to undertake an audit of YOS files to check that appropriate referrals are being made.	Appropriate referrals made to Social Care	Anita Gibbons – Head of Quality Assurance and Principal Social Worker/Teresa Doherty - Group Manager Quality Assurance Child Protection	Commence: May 2015 Complete: Ongoing Review: Monthly	GREEN	Audit of cases has been undertaken by Children's Social Care Quality Assurance Unit. CP Surgeries being held at the YOS once a month. Diarised meetings organised and shared with staff	

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS
	g All Case Managers to ensure young people undertake screening by specialist worker so that appropriate referrals are being made.	Young people receive appropriate interventions based on need.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/CSC	Commence: August 2015 Complete: Ongoing Review: Quarterly	AMBER	Initial meetings set with YOS and specialist workers (YOS secondees) and CSC Meeting with YOS management and secondees re referrals to specialist services Undertake Pre-sentence planning meetings
	h Early help services target those children and young people who are already offending and work with the YOS to prevent offending behaviour becoming entrenched.	Young people will Step down into BYSP service provision and support. Young people will have a range of activities to pursue constructive use of leisure time. Young people will have an understanding of the criminal justice system. BYSP staff trained in restorative justice approaches.	Eamon Brennan - Head of Service Linda King – Group Manager Youth Support Services	Commence: August 2015 Ongoing	RED	Meet with TYS to make “Step down” referrals from YOS to BYSP. Support for those reported to YOS but not meeting YOS threshold. Organise a regular meeting with BYSP. Joint training with BYSP around issues affecting young people. Increase the scope of the Impact roadshow to include BYSP provisions. Create a clear pathway to ensure targeted interventions by BYSP. Increased production of CAF’s to inform partners information. Train BYSP staff in RJ approach.
	i Mock inspection and report by YJB		Youth Justice Board	Commence: January 2016		
(3) ASSESSMENTS AND PLANNING Good quality assessments and planning with the delivery of appropriate interventions, and positive leadership, effective management and partnership work which reduces the risk of harm to others.	a Evidence of involvement of Social care/ Police/ Probation/Health/ Education/Housing as appropriate to inform assessment and ensure a relevant plan is in place to identify appropriate anticipated outcomes.	All partners information and intelligence is included and used to inform assessments.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/Richard Vaughan - Youth Justice Board	Commence: September 2015 Complete: Ongoing Review: Monthly	GREEN	QA Audit tool has been reviewed and updated by YJB. Training with managers undertaken 21 August 2015. QA audits to commence September 2015.
	b Refresher training in RoH and vulnerability. Staff will convey learning and feedback (recorded) at the next supervision session.	All staff will understand risk of harm and vulnerability issues that relate to young people who offend.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton) Richard Vaughan - Youth Justice Board	Commence: December 2015 Complete: December 2015 Review: Yearly	AMBER	A training schedule has been enacted by the YJB and the first session has been completed. Staff attendance at YJB Assessment training on 25 June 2015 to demonstrate what is a “Good”. APIS training. Review, update and implement referral forms Review and update all policies and procedures. Complete a review timetable in order to ensure completion of task. Ensure legislative updates are incorporated into policies and procedures.
						Date to be arranged for training YJB and Management team to train staff Review RoH and VMP panel arrangements

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS	
	c	The management team will observe the supervision sessions with young people, in order to inform overall practice and feedback (recorded) is given to staff at the next supervision session, as reflective practice.	To ensure consistent approaches to interventions to young people.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: September 2015 Complete: Ongoing Review: Quarterly		Time tabled observation periods throughout the year (diarised) Reflected in supervision notes Supervision audits to be completed
	d	Safeguarding refresher; and signs of safety training CSC threshold and referrals which is outcomes focussed and enables staff to understand the processes adopted by CSC.	All staff understand safeguarding issues relating to young people.	Anita Gibbons - Head of Quality Assurance and Principal Social Worker / Eamon Brennan - Head of Service	Commence: September 2015 Complete: December 2015 Review: Ongoing	AMBER	Making Research Count training attended by staff 10 September 2015 Signs of Safety training is being rolled out across Children's Social Care and YOS officers have been invited to attend.
	e	Establish a focus group to discuss thresholds with YOS and CSC staff to create an understanding of relevant legislation.	YOS and CSC staff will have a clear understanding of thresholds and actions.	Eamon Brennan - Head of Service Anita Gibbons - Head of Quality Assurance and Principal Social Worker	Commence: January 2016 Complete: Ongoing Review: Six monthly		Topics sourced in liaison with CSC Heads of Services Open forums (issue specific e.g. AIM2), staff forums possible presentations. Links to Corporate Parenting Meeting
	f	Joint induction between YOS and CSC	Improve communication links between teams. Streamline partnership working arrangements with CSC.	Eamon Brennan Anita Gibbons - Head of Quality Assurance and Principal Social Worker	Ongoing	AMBER	Arrangements have been put in place so that YOS new starters receive induction with CSC Officers and CSC new starters contact Business Support to arrange induction with YOS.
	g	Arrange for Tackling Troubled Families to attend YOS team meeting.	Improve communication links between teams. Streamline partnership working arrangements with CSC.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Ongoing Review: June 2015	GREEN	Member of TTF attended YOS Team meeting. BCP Surgeries established June 2015 and continue to be held every two weeks.
	h	Review the variety, quality and quantity of ETE provision for all young people on the YOS caseload.	Increased variety of ETE provision for young people on the YOS caseload.	Chair of the Management Board Eamon Brennan - Head of Service	Commence: October 2015 Complete: March 2016		The YOS needs to identify which young people eligible to receive ETE provision post and pre 16 year old. Investigate the current provision of ETE opportunities available to young people. Identify the gap in provision through a gap analysis and market testing. Make recommendations upon the findings.
(4) Good quality assessment and planning with the delivery of appropriate interventions, planning and positive	a	All practitioners to participate in training/refresher training on assessment; production and review of risk management plans. Staff will convey learning and feedback (recorded) at the next supervision.	Quality plans are completed.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton) / Richard Vaughan - Youth Justice Board	Commence: September 2015 Complete: December 2015 Review: Yearly		Supervision audit training completed by the managers Induction Checklist

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS	
leadership, effective management and partnership which reduces the risk of harm; vulnerability and effective contribution to multi-agency child protection arrangements.	b	All practitioners to participate in training/refresher training on assessment; production and review of vulnerability plans. Staff will convey learning and feedback (recorded) at the next supervision session.	Quality plans are completed.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton) /Richard Vaughan - Youth Justice Board	Commence: September 2015 Completion: December 2015 Review: Yearly		Training to be undertaken by the Management Team
	c	Review and produce clear materials /guidelines for ensuring victim safety are a key priority in all assessment, planning and service delivery.	The community is protected from harm through quality interventions.	Eamon Brennan - Head of Service	Commence: October 2015 Completion: November 2015 Review: October 2016		Review/create/implement protocol for victims informed by guidance and legislation Training of staff to be completed
	d	Ensure all partner information is recorded on CVYJ and that appropriate actions are taken based upon the information.	Accurate information in place to produce person centred interventions.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: September 2015 Completion: Ongoing Review: Quarterly		QA audits How do we do this and Escalation Processes Review/create/implement protocol for of all partner agencies
	e	Ensure that there is 100% compliance in connectivity by reducing the number of "missing" docs2 notification to zero.	Information is sent to the secure estate for all young people receiving a remand or custodial sentence.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/ Pratheepan Jeyapragasam	Commence: July 2015 Completion: Ongoing	AMBER	Ensuring the local IT system is functioning to aid smooth transition Through team meetings ensure staff are aware of the importance of the documents being sent and managers are informed immediately of any difficulties. Training/refresher training to be offered to staff in September 2015.
	f	Ensure all information is being used in the QA audit reviews.	Quality reports in place.	Eamon Brennan - Head of Service	Commence: September 2015 Completion: Ongoing Review: Quarterly		Diarised programme of dip sampled QA reviews
	g	Review and implement a SLA with CSC and deliver mixed briefings or information disseminated to staff re: content and implications for each team.	Joint work will be undertaken by both agencies to reduce the likelihood of re-offending.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: September 2015 Completion: September 2015 Review: September 2016		Review/create/implement a communication strategy across the YOS and partner agencies

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS	
5) REDUCING REOFFENDING Ensure that the work with children and young people reduces reoffending and contain a broad range of evaluated interventions. These interventions will account for individual needs and abilities, be SMART and take into consideration partner interventions, these interventions will be monitored to ensure effectiveness.	a	Ensure all young people are screened to ensure that interventions take account of their individual learning styles. The outcome needs to be that high quality interventions address risk of re-offending, tailored to the need of each young person, are delivered in all cases.	Good quality person centred interventions are delivered.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: August 2015 Completion: Ongoing Review: Quarterly	AMBER	Review/create/implement a learning styles questionnaire Training of staff Create an intervention database
	b	All cases that are QA'ed will have interventions appropriate to the ASSET assessment. Learning from audits to be feedback to staff.	Quality assets and intervention plans in place.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: September 2015 Completion: Ongoing Review: Quarterly		QA audit tool reviewed and updated with YJB. YOS Managers to be sent a monthly list of all young people at the start of their order and when being reviewed (at three months). Completion rate of audits to be reported in Performance Digest
	c	Explore and initiate joint operational partnerships to meet local and national criminal justice targets and objectives and provide good outcomes for children and young people in or at the margins of the criminal justice system.	Whole system approach established to meet the Youth Justice agenda.	Eamon Brennan - Head of Service	Commence: November 2015 Completion: January 2016 Review: Quarterly		Youth Justice a standing item on partner strategic Boards Diarised meeting dates Explore integrated targets Establish Satellite reporting hubs in Penge & Orpington
	d	Ensure all staff through the QA; and gate keeping processes access all systems electronic or human to create SMART plans.	Good quality plans are in place.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: September 2015 Completion: Ongoing Review: Quarterly		Access to appropriate IT systems Appropriate secondees in place
	e	Staff to be trained in the usage of "ASSETplus" and good intervention plans.	All staff will understand and complete good quality end to end assessments.	Henry Onojaife / Youth Justice Board	Commence: January 2016 Completion: Ongoing		Training date to be arranged with JYB Training to be undertaken by YOS Team
	f	Undertake a review of the interventions being delivered by the service by establishing a multi-agency task and finish group to review interventions for all young people on the re-offending cohort.	Identify effectiveness of current support being provided and make recommendations where improvements can be made. Reduce the number of children and young people who reoffend.	Eamon Brennan/YOS Staff/TTF/CSC/Education/MPS/YPS	Commence: November 2015 Completion: Ongoing Review: Quarterly		Establish ToR Design reporting form and master copy Invite attendees Meetings to be scheduled

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS	
(6) LOOKED AFTER CHILDREN Offending and reoffending is reduced amongst the looked after children population of Bromley.	a	Establish a YOS SPOC (manager and practitioner) to co-ordinate services to reduce offending by looked after children (ROLAC).	A clear strategy is developed to reduce offending and divert LAC young people from the youth justice system.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/Anita Gibbons/Teresa Doherty/Wendy Kimberley – Group Manager Quality Assurance Looked After Children	Commence: October 2015 Completion: October 2015 Review: October 2016		A CSC Social Worker “seconded” has been identified and will start in August 2015 Identify a member of staff/manager from the programmes team Contact made with Foster carers through CSC and private Children’s homes providers Placements within 20 miles of the Bromley Surgeries/Consultation for IRO’s and SW
	b	Monitor the number of LAC, LBB & other on the YOS caseload by offence type and outcomes. Benchmark against comparator areas.	A clear strategy is developed to reduce offending and divert LAC young people from the youth justice system.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: August 2015 Completion: Ongoing Review: Quarterly	AMBER	All members of staff to attend reviewed Childview training workshops September 2015. LBB data cleaning exercise ‘Stat Monday’ to commence September 2015. Amended YOS Performance report in development to be presented to the YOS Management Board. Present information to Management Board, as part of the targets for the service. Form part of the data booklet
	c	Ensuring CSC are notified when a LAC is appearing in court and are accompanied by their allocated social worker. Where this is not possible; the court worker will have access to the young person’s history; care plans; placement information and support packages to comply with any subsequent order.	All information is available to courts to aid sentencing.	Eamon Brennan - Head of Service Anita Gibbons - Head of Quality Assurance and Principal Social Worker Ian Leadbetter – Head of Care and Resources	Commence: June 2015 Completion: Ongoing	AMBER	Looked After Children and Young People in contact with the Youth Justice system Presentation to SMT/DMT/SW Teams Workshops Court staff (YOS) are notifying CSC
	d	Offer restorative training to private children residential care homes and LBB’s Foster carers on restorative justice principles to respond to minor infractions and offending.	A reduction of LAC young people entering or re-entering the criminal justice system.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/Anita Gibbons/ Ian Leadbetter	Commence: October 2015 Completion: Review:		Review and update Protocol with CSC Training to be arranged and delivered to partners.
	e	Review and update the protocol between LBB; MPS; YOS and children’s residential home providers. Meet with the partners to clearly set out what are the expectations of dealing with in-house incidents and when it is appropriate to call the Police.	A reduction of LAC young people entering or re-entering the criminal justice system	Eamon Brennan - Head of Service/ Richard Vaughan Youth Justice Board /CPS/MPS/Courts/CSC	Commence: October 2015 Completion: October 2015 Review: October 2016		Review/create/implement

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS
	f Ensure that there are effective mechanisms in place for consulting with and involving the Living in care council about LAC offending and what would make a difference.	The voice of the child is reflected in YOS business.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/Anita Gibbons/ Ian Leadbetter – Head of Care and Resources/ Susan Philips – Head of Safeguarding and Care Planning / Melissa Bob-Amara – Active Involvement Officer	Commence: October 2015 Completion: November 2015 Review: October 2016		Review and update joint protocol with CSC
	g Attendance by YOS and CSC staff at meetings i.e. Child Protection Conferences/Strategy Meetings/Professional Meetings/Children in Need Meetings/Child Care Reviews/Remand Reviews/Initial Sentence Planning Meetings/Risk Management Panel Meetings/Safeguarding Meetings.	All information is sourced to provide quality person centred intervention.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/CSC	Commence: July 2015 Completion: Ongoing Review: Ongoing	AMBER	Review and update joint protocol with CSC Speak to Head of Safeguarding to write to IRO's and Conference chairs Discuss at SMT/DMT to ensure the message is disseminated
	h Ensure LAC placed beyond LBB's borders receives the same level of support and services as other young people and this is embedded in practice.	Consistent approach to LAC young people is administered.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: October 2015 Completion: Ongoing Review: October 2016		Protocol Placement monitoring panel
(7) THE VOICE OF THE YOUNG PERSON Ensure that the Voice of the young person is recorded and listened to in line with the UN Convention on the rights of the child and the Children's Acts which require LBB to ascertain the "wishes and feelings" of children.	a Undertake a review of service user engagement currently being received into the YOS.	Children and young people should have the opportunity to describe things from their point of view and be continually involved in decision making.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: September 2015 Completion: March 2016 Review: Ongoing	AMBER	Service User Feedback being received using Service User Engagement feedback forms. Service participating in HMIP feedback- 27 questionnaires to be completed by 14 Feb 2016.
	b Improve the level of engagement from children and young people with the service to inform decision making.	The voice of the child is heard and there is evidence that feedback received has influenced the decisions that YOS practitioners have made.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: July 2015 Completion: Ongoing Review: Ongoing	AMBER	Staff reminded the importance of receiving feedback from HOS briefing (July). Staff attended YJB training to demonstrate a "Good" plan. QA of case files to evidence areas of good practice. Monitor the number and range of referrals being sent. APIS training to be organised. Monthly feedback from young people is being collated using Service User Feedback forms
	c Where appropriate recordings and reports indicate "Voice of the child/young person" in bold. This will include demeanour; non-verbal communication; or responses to parent/carers.	The voice of the child is heard and reflected in interventions.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)	Commence: July 2015 Completion: Ongoing Review: Ongoing	AMBER	Staff have been informed through the HOS briefing (July) Staff attended YJB training to demonstrate a "Good" plan. APIS training to be organised. QA of case files to evidence areas of good practice. Monitor the number and range of referrals being sent.

IMPROVEMENT PLAN BROMLEY YOS 2015

(September 2015)

RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG	PROGRESS
	d Create a service user forum for current and former young people to enable the service to consult effectively.	The voice of the child is heard and can be reflected in interventions being delivered.	YOS Management Team (Eamon Brennan; Henry Onojaife; Geraldine Bolton)/ YSP	Commence: January 2016 Completion: Quarterly Review: January 2017		Children and young people will be invited to attend group feedback sessions to inform effectiveness of interventions being offered and consult where improvements can be made on the delivery of support offered.

This page is left intentionally blank

Report No.
ED 15116

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION PORTFOLIO HOLDER

Date: For Pre-Decision Scrutiny by the Education Policy Development and Scrutiny Committee on Tuesday 29 September 2015

Decision Type: Non-Urgent Executive Non-Key

Title: EDUCATION PORTFOLIO PLAN SEPT 2015-AUG 2016 AND EDUCATION COMMITMENTS

Contact Officer: Jane Bailey, Assistant Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Chief Officer: Jane Bailey, Assistant Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Ward: Borough-wide

1. Reason for report

- 1.1 This report presents the Education PDS Committee with the draft portfolio priorities and aims for the 2015/16 academic year. The seven priority outcomes for the Education Portfolio set out the direction of travel for education in the borough, strongly reflect the policies of the Secretary of State for Education, and support the Education Covenant and Commitments established in 2013.

2. **RECOMMENDATIONS**

- 2.1 **The Education PDS Committee is requested to comment in the draft Education Portfolio Plan for the academic year 2015/16**
- 2.2 **The Education Portfolio Holder is requested to agree the draft Education Portfolio Plan for the academic year 2015/16**

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People Supporting Independence:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Education Portfolio
 4. Total current budget for this head: £5.124m Revenue Budget
 5. Source of funding: Existing Revenue Budgets
-

Staff

1. Number of staff (current and additional): 175 LBB funded
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None:
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All Bromley School and Academies together with approx. 6,000 BAEC users
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 On 3rd April 2013, Executive approved the recommendation of the Commissioning Team Programme Budget report (DRR13/043) to implement the Commissioning Programme of service reviews to consider future deliver models for the service. Subsequent approval to market testing all relevant Education Services was received from Executive on 16th October 2013. The work of the Commissioning Programme has been reflected in the Education Portfolio Plan aims underpinning the draft Priority Outcomes, and anticipated timescales for the development of the Education Commissioning Programme have been reflected in the milestones.

3.2 Key achievements against the 2015 plan include:-

- Permanent expansion of local schools and opening of new free schools to provide 720 more places for Bromley children than in 2010
- Increasing the percentage of primary school applicants receiving their first or second choice preference to 91% (2014 – 87%)
- The Academies and Free Schools programme continues with 91% of Bromley Schools now either converted to Academy status, in a formal process of conversion to Academy status, or actively exploring conversion. Work is in course to establish the intentions of the schools with 'no confirmed plans'
- Enabling five young people with more complex Learning Disabilities to live, learn and work within their own community by developing mixed education packages across mainstream and specialist provision
- Supporting 34 young people into contracted employment through the Bromley Youth Employment Project (Phase 2)

3.3 The priority outcomes within the Education Portfolio Plan for the 2015/16 academic year (Appendix A) retain focus on seven key activities in support of the Education Covenant and Commitments.

- Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers
- Work with governing bodies, the Department for Education and others to expand popular and successful schools
- Use the academy and free school programme to promote and develop further that choice
- Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents
- Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer
- Ensure those pupils with special educational needs have good outcomes
- Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education

4. POLICY IMPLICATIONS

- 4.1 The proposed Portfolio Plan for the 2015/16 academic year reflects the Building a Better Bromley 2020 vision and both the local and national priority direction for Education Services.

5. FINANCIAL IMPLICATIONS

- 5.1 The Four Year Financial Strategy provides an overview of the key service and financial pressures facing the Council, and identifies in detail the cost pressures facing the Education, Care and Health Services department.

6. LEGAL IMPLICATIONS

- 6.1 There are no legal implications arising directly from this report. Any legal implications arising from the implementation of the various actions contained within the plan will be reported to the PDS Committee separately.

Non-Applicable Sections:	Personnel Implication
Background Documents: (Access via Contact Officer)	N/A



Education Portfolio Priorities

(Including the Education Covenant & Commitments)

September 2015 – August 2016

DRAFT

Contents

Education Covenant	
Education Commitments	
Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers	7
Work with governing bodies, the Department for education and others to expand popular and successful schools and create additional early years capacity	11
Use the academy and Free School programme to promote and develop further that choice	13
Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents	14
Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer	16
Ensure those pupils with special educational needs have good outcomes	18
Ensure high quality provision continues for the vulnerable, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education	21

The London Borough of Bromley Education Covenant

This Covenant complements our 17 Education Commitments approved by the Full Council on 21 January 2013

Our 17 Educational Commitments set out this Council's educational philosophy and general principles. In those Commitments we make it clear that the LEA working with Governing bodies welcome and encourage all schools to become Academies with all the independence of action that such Academy status brings. We support the creation of new Free Schools and the expansion of selective education. Three Free Schools have only recently been approved to open in the north of the Borough.

We are mindful of the fact that education in this Borough is being provided through public funds, in buildings which in many cases were paid for by the local community or by the churches and with public support to provide an education for the children of the Borough and surrounding area. We as a Council and indeed as a community all have an obligation to children and young people and we outline our commitments to them and our expectation of them below.

As a Council:

We retain more than 250 statutory educational duties including some major overarching responsibilities. As the civic leader of the community, we have a duty to the residents of the borough: to ensure that there are sufficient school places; that the quality of the education provided is of the highest standard; that our children leave school prepared for a successful and fulfilled adult life; and that our young people are able to play their part as citizens in a democratic, economic prosperous Britain.

For Parents:

We will provide a choice of good and outstanding schools (including academies and Free Schools) in which your children can thrive socially and academically. In return, we expect you to support your children by ensuring they attend school, behave well, undertake school and homework, and co-operate with school staff.

For Pupils:

We will work to ensure that your school provides a first rate education suited to your needs in safe and secure buildings. In return, we expect you to attend regularly, work hard, be well behaved and co-operate with your teachers.

Of School Governors:

Rightly we are very grateful for the voluntary service you give to your community as Governors. Your school or academy will give you access to high quality training and development to enable you to do your job well. In return, you will be expected to take an active part in the governance of your school, ensuring that it delivers a high quality education in a safe and secure environment, providing good value for public money.

For School Leaders:*

To work with children and young people is a huge privilege. We expect all our schools to co-operate with the local authority in delivering on the five outcomes given in Every Child Matters:

- Be Healthy
- Stay Safe
- Enjoy and Achieve
- Make a Positive Contribution
- Achieve Economic Wellbeing

For Residents:

We will ensure: that there are sufficient school places in the borough; that schools are monitored to ensure a high quality of education and behaviour; and that there is value for money provided to the tax payer. In return, we hope that you will support your local school in fundraising, charitable and other activities to support the wider community they serve.

For Local Business:

We will encourage schools to ensure: that pupils leave school well equipped for the world of work; and that they have the skills and attributes to be good citizens. In return, we hope that you seek to employ local young people wherever appropriate and provide Saturday part-time work or work experience where possible. We will also encourage and welcome applicants from local businesses to play an active role as school governors.

*** Academies**

Academies have a Section 10 of the Children Act 2004 duty to co-operate with the LA to ensure children's well-being. The LA has a duty under Section 11 of the Children Act 2004 to safeguard children in its area.

There is a statutory obligation on academies to co-operate with LAs pursuant to Section 10 of the Children Act 2004; Section 10 provides for "co-operation and well-being".

It is considered that such obligations do not interfere with an academy's independence; the creation of an academy does not rid the LA of its (pre)existing obligations regarding the welfare of children. Academies should view this in the spirit of co-operation rather than bureaucracy.

(We would expect that this duty to co-operate would include the provision of statutory information and data to the Council).

<p>Priorities →</p> <p>Commitments ↓</p>	<p>1 Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers</p>	<p>2 Work with governing bodies, the Department for Education and others to expand popular and successful schools</p>	<p>3 Use the academy and free school programme to promote and develop further that choice</p>	<p>4 Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents</p>	<p>5 Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer</p>	<p>6 Ensure those pupils with special educational needs have good outcomes</p>	<p>7 Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age, whether through preparation for employment, apprenticeships or higher education</p>
<p>1 We believe in the right of parents (where practicable) to have as much choice of schools as possible including faith schools</p>	✓	✓					
<p>2 We will support and encourage all Bromley LA schools to convert to academy status</p>			✓	✓			
<p>3 We support the creation of 'Free Schools' and, where appropriate, will encourage local parents to apply for one</p>			✓		✓		
<p>4 We will continue to support the expansion of selective education, including Grammar Schools, in particular in the central and northern part of the borough</p>		✓	✓				
<p>5 We will continue to improve the provision of SEN education in the borough</p>						✓	
<p>6 We support the concept of an education voucher system which gives additional support to children with different educational needs, including academically gifted pupils</p>						✓	
<p>7 We will continue to encourage all Bromley secondary schools to ensure that all suitable pupils are prepared for the universities which best meet their aspirations</p>							✓
<p>8 We support the concept of a University Technical College (UTC) providing high quality technical education for 14-19 year olds</p>							✓
<p>9 We support the creation of 'modern apprenticeships' for a wide</p>							✓

<p>Priorities →</p> <p>Commitments ↓</p>	<p>1 Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers</p>	<p>2 Work with governing bodies, the Department for Education and others to expand popular and successful schools</p>	<p>3 Use the academy and free school programme to promote and develop further that choice</p>	<p>4 Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents</p>	<p>5 Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer</p>	<p>6 Ensure those pupils with special educational needs have good outcomes</p>	<p>7 Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age, whether through preparation for employment, apprenticeships or higher education</p>
variety of skilled trades							
10 We support the concept of 'lifelong learning' and the important work of adult education							✓
11 We support schools in ensuring that all teachers and other staff are competent in their role	✓						
12 We support schools in maintaining good discipline	✓						
13 We work to improve school governance		✓					
14 We work to improve the chances for under performing children, particularly in the early and primary years and will work to encourage the continuing development of high quality early years provision in the Borough through existing and new primary and voluntary providers	✓						
15 We encourage schools to identify children with exceptional talents or academic ability and ensure that their needs are provided for						✓	
16 We support changes to improve the quality and rigour of the exam system	✓						
17 We support measures (including reading through Phonics) to ensure that no child leaves primary school unable to read and write English and without a good competence in basic maths	✓						

Note:- Ticks are hyperlinked to the relevant Priority

Priority 1

Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 1a Undertake a process of market testing for all Education services within scope*, developing recommendations for the future delivery and quality monitoring of these services</p> <p>Lead Officer: Laurence Downes, Commissioner</p>	<p>Evaluate Detailed Proposals and engage in dialogue</p> <p>Invitation to submit Final Proposal</p> <p>Evaluation and Dialogue</p> <p>Establish preferred bidder and completion of due diligence</p> <p>Recommendations on the outcome of market testing to Executive, with pre-decision scrutiny from Education PDS and Education Budget Sub Committee</p> <p>Issues arising from dialogue or due diligence, if any, may impact current timescales</p>	<p>Actions for the Spring term are dependent on the outcome of market testing and Member decision</p> <p>In the event of a tender resulting in a contract for the delivery of Education Services, this period will be for mobilisation for an estimated contract start date of April 2016</p> <p>This includes undertaking all required statutory actions in relation to TUPE</p>	<p>Actions for Summer term are dependent upon the outcome of market testing and Member decision</p> <p>In the event of the tender resulting in a contract for the delivery of Education Services, this period will be for transition as the contract is implemented and embedded</p>

* Education Services within the scope of market testing include-

Admissions
 Behaviour Services
 Early Years
 Education Welfare
 School Improvement
 Specialist Educational Needs (including Inclusion Support and Specialist Support and Disability Service)
 Strategic Management and Place Planning
 Workforce Development and Governor Services

Priority 1**Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17****This will be achieved by:**

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 1b Through a continuous review of Local Authority Maintained school categorisation based on risk, agree intervention and support to ensure improvement in under performing schools</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	<p>Six weekly Schools' Action Group meetings to identify schools which may require early intervention, or rapid intervention, as well as issues of concern. Develop action plan to monitor impact</p> <p>Provide intensive support to Local Authority Maintained Category 4 (High Priority) schools, building capacity to bring about the necessary improvements with achievements and standards, provided either through in house resources or through commissioning specialist school improvement expertise</p> <p>Where schools have converted to Academy status, escalate any serious performance concerns to the Regional Schools Commissioner</p> <p>Improvements to under performing schools reported to Education PDS</p>	<p>Provide intensive support to Local Authority Maintained Category 4 (High Priority) schools, building capacity to bring about the necessary improvements with achievements and standards, provided either through in house resources or through commissioning specialist school improvement expertise</p> <p>Where schools have converted to Academy status, escalate any serious performance concerns to the Regional Schools Commissioner</p> <p>Improvements to under performing schools reported to Education PDS</p>	<p>Provide intensive support to Local Authority Maintained Category 4 (High Priority) schools, building capacity to bring about the necessary improvements with achievements and standards, provided either through in house resources or through commissioning specialist school improvement expertise</p> <p>Where schools have converted to Academy status, escalate any serious performance concerns to the Regional Schools Commissioner</p> <p>Improvements to under performing schools reported to Education PDS</p>

Priority 1**Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17****This will be achieved by:**

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
Aim 1c Undertake a programme of support and challenge for Early Years providers (including child minders), in line with revised statutory requirements, focusing on those achieving 'below good' in Ofsted and those taking two year olds Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance	Identify settings in need of support, develop and deliver action plans in individual settings Deliver 2015/16 training plan for Early Years settings including updating settings on latest requirements and developing good and outstanding practice in safeguarding, leadership, high quality early years provision and child care	Identify settings in need of support, develop and deliver action plans in individual settings Deliver 2015/16 training plan for Early Years settings including updating settings on latest requirements and developing good and outstanding practice in safeguarding, leadership, high quality early years provision and child care	Identify settings in need of support, develop and deliver action plans in individual settings Develop 2016/17 training plan for early years settings

Priority 1**Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17****This will be achieved by:**

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
Aim 1d Strengthen the quality of Governance (setting strategic direction and promoting school improvement), through the role of Local Authority Governors Lead Officer: Carol Arnfield Head of Adult Education	Through partnership working with the School Governors One Stop Shop, widen the pool of Governors with relevant skills to support good governance Continue panel scrutiny of Local Authority Governor appointments and renewals Work in partnership with Schools Action group to identify opportunities to support schools Deliver Autumn term training and support package for school and academy governors including:- - Roll-out of the new Bromley Governors Training programme - 'Taster' session for potential new governors (21st September) - Hosting Chairs of Governors, Local Authority and Link Governors forums and the annual Bromley Governors conference	Continue with the new Bromley Governors Training programme to include new courses Free to attend forums for Chairs of Governors and Local Authority and Link governors covering local and national issues	Review progress and priorities and adjust activities as indicated. Target outcomes to be agreed early Spring term

We will measure achievement by:

No schools will remain in a high priority category for more than two years

Priority 2

Work with governing bodies, the Department for Education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 2a Implementation of the Primary Schools development plan (including expansions) will provide additional reception places for September 2016 and beyond in the following Planning Areas:</p> <p>1 – Crystal Palace, Penge and Cator, Clock House 2 – Copers Cope, Kelsey and Eden Park 4 – Bromley Town, Plaistow and Sundridge, Bickley 6 – Chislehurst and Mottingham 7 – Cray Valley East and Cray Valley West 8 – Orpington, Chelsfield and Pratts Bottom</p> <p>Lead Officer: Rob Bollen Head of Strategic Place Planning</p>	<p>Report 'Updated Primary Schools Development Plan' to Education PDS in light of primary admissions for 2015/16, taking into account revised population projections and making further recommendations for primary school admissions in 2016/17</p> <p>Review Basic Need programme, designing and developing school enlargement options to meet the expansion needs of the Primary School Development plan and report to Education PDS in the Spring term</p> <p>Deliver Basic Need permanent expansion schemes to create an additional 840 places at</p> <ul style="list-style-type: none"> - Parish CE Primary school - Worsley Bridge Primary school - St. Paul's Cray CE Primary school - Midfield Primary school <p>Award of contracts for permanent expansion to create an additional 525 places at</p> <ul style="list-style-type: none"> - Edgebury Primary school - St George's Primary school - Scotts Park Primary school <p>Undertake external consultant review of place planning data and production of ward level updates on the demand for school places, local capacity and options for expansion</p>	<p>Completion of works at Clare House Primary school to incorporate permanent expansion by one form of entry creating 210 places</p> <p>Completion of works at Unicorn Primary school to expand teaching accommodation, hygiene facilities and a second school hall to meet space size requirements of two forms of entry</p> <p>Report updated Basic Need programme to Education PDS</p>	<p>Implement next phase of works to deliver permanent expansion and bulge classes where required</p>

Priority 2			
Work with governing bodies, the Department for Education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
Aim 2b Development of the strategic plan to create additional secondary school places 2016 – 22 (inc feasibility study) Lead Officer: Rob Bollen Head of Strategic Place Planning	Report 'Updated Secondary Schools development plan' to Education PDS in light of admissions for 2015/16, taking into account revised population projections and the position on free schools due to open in the borough Work with existing secondary schools to develop proposals for future secondary school expansion	Work with existing secondary schools to develop proposals for future secondary school expansion	Work with existing secondary schools to develop proposals for future secondary school expansion
Aim 2c Build capacity to deliver an additional 50 places for two year olds within the private, voluntary, independent and maintained early years provision by September 2016 Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance	Actively support the development of early years provision through:- - support to prospective new providers - support to the sector to encourage existing providers to offer places to two year olds - collaborative working with the planning department - delivery of the Schools Capital Expansion programme	Actively support the development of early years provision through:- - support to prospective new providers - support to the sector to encourage existing providers to offer places to two year olds - collaborative working with the planning department - delivery of the Schools Capital Expansion programme	Implement adopted schemes to create additional places by autumn 2016
We will measure achievement by:			
All on time applicants are able to receive a school place within published timescales			

Priority 3			
Use the academy and Free School programme to promote and develop further that choice; Education Commitments 2, 3 and 4			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 3a Support organisations to open Free Schools, (including identification of potential sites in areas of basic need)</p> <p>Lead Officer: Rob Bollen Head of Strategic Place Planning</p>	<p>Continue dialogue with the Education funding Agency (EfA) and free schools to meet the demonstrable need for school places</p> <p>Report to Education PDS updating on free school admissions</p>	<p>Continue dialogue with the Education funding Agency (EfA) and free school proposers supporting new free schools to meet the demonstrable need for school places</p>	<p>Continue dialogue with the Education funding Agency (EfA) and free school proposed supporting new free schools to meet the demonstrable need for school places</p>
<p>Aim 3b Through effective partnership working between the Local Authority and Academies, ensure statutory duties are met in relation to sufficiency of places, fair access and provision for vulnerable children</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	<p>Deliver a programme of school support and improvement training, some of which will be accessible to academies as a means of meeting statutory duties</p> <p>Deliver and support training package for Newly Qualified Teachers (NQT)</p> <p>Deliver assessment and progression project to include Academy representation</p>	<p>Deliver a programme of school support and improvement training, some of which will be accessible to academies as a means of meeting statutory duties</p> <p>Deliver and support training package for Newly Qualified Teachers (NQT)</p> <p>Deliver assessment and progression project to include Academy representation</p>	<p>Deliver a programme of school support and improvement training, some of which will be accessible to academies as a means of meeting statutory duties</p> <p>Deliver and support training package for Newly Qualified Teachers (NQT)</p> <p>Deliver assessment and progression project to include Academy representation</p>
We will measure achievement by:			
All remaining financially viable maintained primary schools will be in discussions with the LA on Federation arrangements.			

Priority 4			
Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents;			
Education Commitment 2			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 4a Support all remaining Primary Maintained schools to convert to academy status.</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	<p>Explore options with maintained schools for conversion to academy status, including</p> <ul style="list-style-type: none"> - formal and informal collaborative groups - partnership and cluster arrangements - trust options <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools undergoing conversion</p> <p>Report to Education PDS on academy conversion progress</p>	<p>Explore options with maintained schools for conversion to academy status, including</p> <ul style="list-style-type: none"> - formal and informal collaborative groups - partnership and cluster arrangements - trust options <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools undergoing conversion</p> <p>Report to Education PDS on academy conversion progress</p>	<p>Explore options with maintained schools for conversion to academy status, including</p> <ul style="list-style-type: none"> - formal and informal collaborative groups - partnership and cluster arrangements - trust options <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools undergoing conversion</p> <p>Report to Education PDS on academy conversion progress</p>

Priority 4

**Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents;
Education Commitment 2**

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 4b Work with the Archdiocese of Southwark to enable the Catholic cluster of schools that are not Academies to move forward to conversion</p> <p>Work with the Diocese of Rochester to enable the Church of England (CE) cluster of schools that are not Academies to move forward to conversion</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	<p>Maintain dialogue with the Archdiocese providing support as required</p> <p>Support Church of England schools to achieve academy status</p>	<p>Maintain dialogue with the Archdiocese providing support as required</p> <p>Support Church of England schools to achieve academy status</p>	<p>Maintain dialogue with the Archdiocese providing support as required</p> <p>Support Church of England schools to achieve academy status</p>
<p>We will measure achievement by: All remaining financially viable maintained primary schools will be in discussions with the LA on Federation arrangements. The range of models will include MATs, informal partnerships, Federations and sponsored academies.</p>			

Priority 5

Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer; Education Commitments 3

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 5a Support the Diocese of Rochester to undertake primary school expansion in the borough, specifically in the following Planning Areas</p> <p>4 – Bromley Town, Plaistow and Sundridge, Bickley 6 – Chislehurst and Mottingham 7 – Cray Valley East and Cray Valley West</p> <p>Lead Officer: Rob Bollen Head of Strategic Place Planning</p>	<p>Support the expansion of Church of England Primary Schools in planning areas 4,6, and 7</p> <p>Deliver the Basic Need expansion programme of works at St. Paul's Cray CE Primary school and Parish CE Primary school, together with an additional classroom at Keston CE Primary school</p>	<p>Commence expansion works for an additional 0.5 form of entry at St George's Primary school</p>	<p>Support expansion works in line with Basic Need programme</p>
<p>Aim 5b Support the Archdiocese of Southwark as to the feasibility of secondary school expansion in the borough</p> <p>Lead Officer: Rob Bollen Head of Strategic Place Planning</p>	<p>Work with the Archdiocese of Southwark to realise aspirations for a Catholic Secondary Free School</p>	<p>Work with the Archdiocese of Southwark to realise aspirations for a Catholic Secondary Free School</p>	<p>Work with the Archdiocese of Southwark to realise aspirations for a Catholic Secondary Free School</p>

Priority 5

Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer; Education Commitments 3

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 5c Ensure that the good working relationship continues with the Diocese and Archdiocese through open dialogue and challenge in relation to intervention in under-performing schools</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	Work in partnership with the Diocese and Archdiocese in delivering a package of support to schools identified as under performing	Work in partnership with the Diocese and Archdiocese in delivering a package of support to schools identified as under performing	Undertake annual categorisation process and work in partnership with the Diocese and Archdiocese in delivering a package of support to schools identified as under performing

We will measure achievement by:

Church of England schools converted under MAT or 'chain' arrangement with relevant Diocese
Roman Catholic schools converted under MAT or 'chain' arrangement with relevant Diocese

Priority 6**Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15****This will be achieved by:**

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 6a Implement the SEN Education Reform as laid out in the Children and Families Act through a skilled and knowledgeable workforce, ensuring the confidence of parents and families</p> <p>Lead Officer: Mary Çava Special Educational Needs and Disability (SEND) Reforms Implementation Manager</p>	<p>Report to the Executive Member Officer Working Group Special Educational Needs and Disabilities, on progress of conversion of Statements to Plans</p> <p>Continually review systems and processes to ensure delivery of high quality Education, Health and Care Plans</p> <p>Embed Special Educational Needs and Disability (SEND) delivery systems; monitor and evaluate the new processes, in particular the Local Offer, with partners and stakeholders</p> <p>Work with partners and co-ordinate Local Area Services in preparation for the Local Area Ofsted Inspection. Ensure statutory assessment compliance and engagement of health and social care in individual assessment work</p>	<p>Deliver year two of the three year Transition Plan programme, modifying in light of Department for Education emerging requirements</p> <p>Review the Special Educational Needs and Disability pathway, integrated panels and processes to inform the production of high quality plans within nationally prescribed timescales</p> <p>Develop and implement any improvement areas identified by the Ofsted inspection</p>	<p>Survey stakeholders, partner agencies and third sector services to inform and further develop the Local Offer</p> <p>Collate and review data to inform efficient and effective joint commissioning of services – modify service delivery accordingly</p> <p>Review progress against improvement plans</p>

Priority 6			
Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 6b As part of the South London Boroughs' Joint Special Educational Needs (SEN) Commissioning Project, develop an integrated commissioning solution to proactively manage SEN educational placements with the independent market. Use collective 'voice' to negotiate consistency in practice as well as seeking increased value for money</p> <p>Lead Officer: Mary Çava Special Educational Needs and Disability (SEND) Reforms Implementation Manager</p>	<p>Review integrated commissioning options with leads in the nine other partner boroughs, ensuring options considered provide quality and value for money</p> <p>Ensure robust levels of governance to progress South East Together Partnership collaboration agreements</p>	<p>Formalise partnership arrangements with consortium boroughs to strengthen identification of efficiencies delivered through quality value for money placements</p>	<p>Maximise quality of provision and effectiveness of local commissioning decisions through:-</p> <ul style="list-style-type: none"> - efficient implementation of the cross borough partnership - delivery of training programme

Priority 6			
Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 6c Further develop local provision and partnerships to enable young people with more complex Special Educational Needs and Disabilities (SEND) to live, learn and work in their local community</p> <p>Lead Officer: Debi Christie, Commissioning Manager 16-25 (Specialist Provision)</p>	<p>Monitor new starts placements commencing 2015/16 for young people moving from school to Further Education to ensure meeting needs</p> <p>Commission a review of the pathways across education, health and care for young people including the local offer to identify needs and gaps in provision and develop an action plan to address future gaps and need</p> <p>Start to implement the Preparing for Employment programme in Bromley, which will include developing a shared vision and employment pathways with all partners in Bromley (education, care, health, third sector, parents and young people)</p> <p>Develop an engagement strategy for young people to ensure involvement in developing the local offer in Bromley</p>	<p>Preparation for Employment programme continuation, including integrating local supported employment services into the Bromley College curriculum and providing job coach and systematic instruction training to a group of professionals working with young people. Additionally, develop the supported internship programme with large employers locally</p> <p>Review pilot programme at Bromley College using the TEACCH method (structured teaching for young people with Autistic Spectrum Disorder), with a view to implementing it as part of the core curriculum from September 2016</p>	<p>Review preparation for employment programme to ensure DfE targets met, ensuring a stronger employment offer in Bromley from September 2016.</p> <p>Review pilot provision of Occupational Therapy at Bromley College to ensure it can be an integral part of the core offer from September 2016</p> <p>Review Bromley's engagement strategy to ensure involvement in developing the local offer in Bromley.</p> <p>Completion of all Statement to Education Health and Care Plans conversions for Y11 young people, outlining outcomes that support preparing for adult life, ensuring schools are delivering outcomes that support a more effective transition to further education or employment.</p>
We will measure achievement by:			
Reduction of out of borough specialist placements for young people with more complex Special Educational Needs and Disabilities			

Priority 7

Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7a In conjunction with Job Centre Plus (JCP), deliver approved qualification courses for adult learners designed with employability in mind</p> <p>Lead Officer: Carol Arnfield, Head of Service, Adult Education</p>	<p>Review progress against enrolment targets and plan additional courses for Spring term to ensure SFA (Skills Funding Agency) allocation targets are met</p> <p>Deliver weekly courses at Bromley Job Centre to target unemployed learners. Target: 9 new learners per week</p> <p>CV writing, Interview Skills, Food Safety and ICT courses held at Widmore and Kentwood Centre – total target: 125 learners across the Autumn term</p> <p>Trial new course in Basic Online Skills, target number 15 new learners</p>	<p>Review progress against targets and plan SFA funded provision for Summer term to ensure allocation targets are met</p> <p>Deliver weekly courses held at Bromley Job Centre to target unemployed learners. Target: 9 new learners per week</p> <p>CV writing, Interview Skills, Food Safety and ICT courses held at Widmore and Kentwood Centre – total target: 140 learners across the Spring term.</p>	<p>Review progress towards SFA targets and allocation for Spring term</p> <p>Key targets to be identified once allocation projections and JCP priorities are confirmed</p>

Priority 7

Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7b In partnership with the voluntary and third sector, devise and deliver a programme of educational activities that engage with hard to reach groups in their local community</p> <p>Lead Officer: Carol Arnfield, Head of Service, Adult Education</p>	<p>Review outcomes from 2014/15 academic year and use to inform planning for 2015/16</p> <p>Commence delivery of a year-long programme of courses aimed at increasing employability skills in partnership with Mottingham and Cotmandene Community Outreach centres</p> <p>Plan and commence delivery of a programme of targeted activities, using a mix of Bromley Adult Education College expertise and sub-contractors to provide outreach provision, as appropriate</p>	<p>Continue delivery of partnership programmes</p> <p>Review priorities and add/amend planning as appropriate</p>	<p>Review progress and priorities and adjust activities as indicated. Target outcomes to be agreed early spring term</p>
<p>Aim 7c Expand the vocational offer for KS4 and KS5 children with Social, Emotional and Mental Health (SEMH) difficulties through the provision of a skills centre offering opportunities in areas such as media, catering, and multi skills construction</p> <p>Lead Officers: Rob Bollen Head of Strategic Place Planning</p>	<p>Consider first phase feasibility for new KS2 and KS3 facilities for children with Social Emotional and Mental Health difficulties</p> <p>Complete enabling works at identified KS4 and KS5 premises</p> <p>Award contract for refurbishment works at identified KS4 and KS5 premises and commence work</p>	<p>Continue refurbishment work at identified KS4 and KS5 premises</p>	<p>Complete refurbishment at identified KS4 and KS5 premises prior to opening in September 2016</p>

Priority 7

Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7d Implement the Youth Offending Service (YOS) improvement plan ensuring that national and local standards for the Bromley YOS are met consistently throughout the service</p> <p>Lead Officer: Kay Weiss Assistant Director, Safeguarding and Social Care</p>	<p>Review progress against the 21 actions that commenced in summer 2015 to ensure required improvements have been achieved</p> <p>Commence work on the 23 Autumn term actions as detailed in the 'Improvement Plan Bromley YOS 2015'</p>	<p>Review progress against the 44 actions due to commence by the end of the Autumn term 2015</p> <p>Commence work on the 4 Spring term actions as detailed in the 'Improvement Plan Bromley YOS 2015'.</p>	<p>Review progress against all 48 actions in the 'Improvement Plan Bromley YOS 2015'.</p>

Priority 7

Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7e Revise and implement the 'Action Plan to increase 16-18 year old Participation Rates' ensuring that the Borough's participation information and tracking services are comprehensive and provide a practical basis for identifying and supporting young people who are at risk of not participating in Education, Employment or Training (EET), or who are not in Education, Employment or Training (NEET)</p> <p>Lead Officer: Kay Weiss Assistant Director, Safeguarding and Social Care</p>	<p>Conclude 2015 September Guarantee tracking exercise ensuring that all contactable young people of Academic age Yr11 and Yr12 without an offer of EET are offered support to access EET</p> <p>Begin annual tracking exercise to identify young people's destination/current activity – exercise concluded in February 2016</p> <p>Develop and embed quality provision based on 'need' (identified by the Youth Support Programme or by Partner agencies) of vulnerable groups and those most at risk of becoming NEET</p>	<p>Use the information from the annual destinations tracking exercise to direct support to young people who are NEET or whose participation status is 'not known'</p> <p>Increase contact with relevant personnel in Bromley schools and Bromley College to improve access to student participation data</p> <p>Develop and embed quality provision based on 'need' (identified by the Youth Support Programme or by Partner agencies) of vulnerable groups and those most at risk of becoming NEET</p> <p>Report to Education PDS in March 2016 on the participation of young people in EET</p>	<p>Work with schools to implement 2016 September Guarantee tracking exercise and ensure that those identified as not having an offer of EET for September 2016 are provided with support</p> <p>Develop and embed quality provision based on 'need' (identified by the Youth Support Programme or by Partner agencies) of vulnerable groups and those most at risk of becoming NEET</p>

Priority 7

Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
Aim 7f Through the Bromley Youth Employment Project (Phase 2), increase the employment opportunities for Bromley residents aged 17-24 years Lead Officer: Kay Weiss Assistant Director, Safeguarding and Social Care	150 young people to be supported in developing employability skills 5 young people (17-24 years old) to be placed into contracted employment per month	220 young people to be supported in developing employability skills 5 young people (17-24 years old) to be placed into contracted employment per month	45 young people to be supported in developing employability skills 5 young people (17-24 years old) to be placed into contracted employment per month

We will measure achievement by:

Audit of Youth Offending Service case files to ensure:-

- the appropriateness of referrals
 - robustness of analysis
- and where appropriate, use feedback to improve practice

By June 2016 the Borough will know the participation status (e.g. if they are EET, NEET or unavailable to the labour market) of 92% of young people aged 16 -18yrs old

By February 2016 more than 90% of young people aged 16-17 yrs old will be participating in Education or Training

By February 2016 less than 5% of young people aged 16 -18 yrs old will be NEET (Not in Education, Employment or Training)

Through the Bromley Youth Employment Project (Phase 2), 100 young people will be placed into contracted employment lasting six months or longer over two years (September 2014 to September 2016)

Glossary

ASD	Autistic Spectrum Disorder
CE	Church of England
DfE	Department for Employment
EET	Education, Employment or Training
EfA	Education Funding Agency
EHC	Education, Health and Care
ESOL	English Speakers of Other Languages
FE	Further Education
JCP	Job Centre Plus
LA	Local Authority
LAC	Looked after Children
LBB	London Borough of Bromley
LDD	Learning Difficulties and/or Disabilities
MAT	Multi Academy Trust
NEET	Not in Education, Employment or Training
PDS	Policy, Development and Scrutiny
RC	Roman Catholic
SEMH	Social, Emotional and Mental Health
SEN	Special Educational Needs
SEND	Special Educational Needs and Disability
SFA	Skills Funding Agency
TUPE	Transfer of Undertakings (Protection of Employment)
VFM	Value for Money
YOS	Youth Offending Service

Report No.
CDS15111

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION PORTFOLIO HOLDER

Date: For Pre-Decision Scrutiny by the Education Policy Development and Scrutiny Committee on Tuesday 29 September 2015

Decision Type: Non-Urgent Executive Non-Key

Title: **ADMISSIONS TO BROMLEY PRIMARY AND SECONDARY SCHOOLS 2015**

Contact Officer: Jane Bailey, Assistant Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Robert Bollen, Head of Strategic Place Planning
Tel: 020 8313 4697 E-mail: robert.bollen@bromley.gov.uk

Chief Officer: Assistant Director: Education (ECHS)

Ward: Borough-wide

1. Reason for report

1.1 To inform Members of the outcome of the primary admissions and secondary transfer process for Bromley children and provide an update with regards in-year admissions.

2. **RECOMMENDATION(S)**

2.1 That Members note the summary regarding the administration of admissions to Bromley schools.

2.2 That Members approve the reconstitution of an Admissions Forum, covering primary and secondary admissions.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre:
 4. Total current budget for this head: £
 5. Source of funding:
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 3,518
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 This report summarises school admissions for 2015/16, including the demand for in-year places, the subscription levels and catchment areas of Bromley schools, and the proportion of applicants who received their first choice of primary or secondary school in other London Boroughs.

3.2 Primary

3.2.1 Table A below provides a breakdown of offers to applicants by preference over the past 5 years. It also gives an indication of the increase in demand for primary school places since 2013.

3.2.2 The overall percentage of Bromley children remaining in the borough for their new reception mainstream education in September 2015 is 97.2%.

3.2.3 The remaining 2.8% of Bromley children accepted out borough places.

3.2.4 The majority of out-borough places have been accepted by Bromley resident children living on the borders of neighbouring authorities with the majority offered under the sibling criterion.

3.2.5 5% of Bromley places have been allocated to out borough residents (please see Table B)

3.2.6 This year was unprecedented with a lack of available places in Beckenham/Penge area. This meant that it was necessary to add bulge classes at three schools.

3.2.7 A bulge class was also necessary in the Farnborough area to ensure that Bromley LA was able to meet its duty to offer all Bromley children a place on National Offer Day.

3.2.8 Applications continue to be submitted and since National Offer Day, 16th April 2015, a further 300+ applications have been received. It continues to prove difficult to allocate these children as they are applying in areas that are already oversubscribed and too far from schools with vacancies.

3.2.9 Table C below shows that there were 24 children in public care or previously in public care and now adopted who made on-time applications as part of the co-ordinated primary admissions process in Bromley. All were offered their first preference school. Not all were Bromley residents.

Table A

Primary Preferences offered for the last 5 years of co-ordination @ 16th April					
	2015	2014	2013	2012	2011
COHORT	3989 (300+received after 16.4.15 not included in % below)	4058	3820	3700	3600
1 st	83%	77%	76%	78%	79%
2 nd	8%	9%	9%	9%	10%
3 rd	3%	5%	4%	4%	5%
4 th – 6 th	4%	4%	6%	5%	3%
DIRECTED	2%	5%	5%	4%	3%

Table B
RECEPTION ADMISSIONS 2015-2016 OUT BOROUGH DATA @ 30 August 2015

Totals					
Planning Area	No. of Places.Published Admission Number + bulge		Allocated Places	Actual vacancies	No. of Outborough Pupils
Planning Area 1	596		597	0	19
Planning Area 2	540		480	66	36
Planning Area 3	570		570	0	29
Planning Area 4	510		510	0	29
Planning Area 5	690		670	20	14
Planning Area 6	355		355	0	44
Planning Area 7	450		401	49	4
Planning Area 8	357		337	20	10
Planning Area 9	179		151	29	20
Grand Total	4247		4071		205

Planning Area	School	No. of Places.Published Admission Number + bulge		Allocated Places	Available places	No. of Outborough Pupils
1	Alexandra Infant	60		60	0	1
	Balgowan	90		90	0	0
	Churchfields	60		61	over by 1	2
	James Dixon	60+30 bulge		90	0	0
	Harris Crystal Palace	60		60	0	1
	Harris Kent House	60		60	0	4
	St Anthony's	30		30	0	4
	St Johns CE	45+11 in agreement		56	0	1
	The Pioneer Stewart Fleming	60+30		90	0	6
TOTALS		596		597	nil	19

Planning Area	School	No. of Places.Published Admission Number + bulge		Allocated Places	Available places	% of Outborough Pupils
2	Bromley Road Primary	30		30	0	2
	Clare House	60		60	0	1
	Marian Vian	90+30 bulge		120	0	11
	St Mary's RC	60		65	over by 5	8
	Unicorn	60		61	over by 1	1
	Worsley Bridge Primary	90		80	-10	10
	Free Schools					
	Harris Beckenham	60		30	-30	
	Harris Shortlands	60		34	-26	3
TOTALS		540		480	66	36

Planning Area	School	No. of Places.Published Admission Number + bulge		Allocated Places	Available places	% of Outborough Pupils
3	Hawes Down Infant	60		60	0	1
	Hayes Primary	90		90	0	2
	Highfield Infant	90		90	0	0
	Oak Lodge	90		90	0	24
	Pickhurst Infant	120		120	0	1
	St Marks CE	60		60	0	0
	Wickham Common	60		60	0	1
TOTALS		570		570	nil	29

Planning Area	School	No. of Places.Published Admission Number + bulge	Allocated Places	Available places	% of Outborough Pupils
4	Bickley	60	60	0	0
	Burnt Ash	60	60	0	21
	Parish CE	90	90	0	1
	Raglan	60	60	0	0
	Scotts Park	90	90	0	1
	St Georges CE	45+15 bulge	60	0	1
	St Josephs RC	30	30	0	5
	Valley	60	60	0	0
TOTALS		510	510	nil	29
Planning Area	School	No. of Places.Published Admission Number + bulge	Allocated Places	Available places	% of Outborough Pupils
5	Crofton Infant	180	180	0	0
	Darrick Wood Infant	90	90	0	0
	Farnborough	30+30 bulge	60	0	0
	Keston CE	30	30	0	1
	Princes Plain	90	70	-20	2
	Southborough	60	60	0	2
	St James RC	30	30	0	0
	Tubbenden Infant	90	90	0	0
	Free School				
	La Fontaine	60	60	0	9
TOTALS		690	670	-20	14
Planning Area	School	No. of Places.Published Admission Number + bulge	Allocated Places	Available places	% of Outborough Pupils
6	Castlecombe	30	30	0	3
	Chislehurst CE	30	30	0	1
	Dorset Road Infant	25	25	0	10
	Edgebury	30	30	0	0
	Mead Road Infant	30	30	0	1
	Mottingham	60	60	0	8
	Red Hill	90	90	0	7
	St Peter & St Paul F	30	30	0	0
	St Vincents RC	30	30	0	14
TOTALS		355	355	nil	44
Planning Area	School	No. of Places.Published Admission Number + bulge	Allocated Places	Available places	% of Outborough Pupils
7	Grays Farm	60	51	-9	1
	Leesons	30+30	60	0	0
	Manor Oak	30	30	0	0
	Midfield	60	60	0	1
	Perry Hall	60	60	0	0
	Poverest	30+30 Bulge	49	-11	0
	St Mary Cray	30	30	0	0
	St Paul Cray CE	60	31	-29	1
	St Philomenas RC	30	30	0	1
TOTALS		450	401	49	4
Planning Area	School	No. of Places.Published Admission Number + bulge	Allocated Places	Available places	% of Outborough Pupils
8	Blenheim	30	30	0	0
	Chelsfield	15	15	0	1
	Green St Green	60	60	0	0
	Hillside	60	40	-20	3
	Holy Innocents RC	30	30	0	1
	Pratts Bottom	12	12	0	5
	The Highway	30	30	0	0
	Warren Road	120	120	0	0
TOTALS		357	337	20	10
Planning Area	School	No. of Places.Published Admission Number + bulge	Allocated Places	Available places	% of Outborough Pupils
9	Biggin Hill Infant	60	45	-15	2
	Cudham CE	15	16	over by 1	0
	Downe	14	14	0	0
	Oaklands Infant	90	76	-14	18
TOTALS		179	151	28	20

There were **24** children in public care or previously in public care and now adopted applying to Bromley Schools.

Table C

School	Number offered
Alexandra Infants	1
Balgowan	1
Blenheim	1
Burnt Ash	1
Churchfields	1
Crofton Infants	4
Farnborough	1
Harris Crystal Palace	1
Leesons	1
Manor Oak	1
Marian Vian	1
Oak Lodge	1
Parish	2
Perry Hall	1
Pickhurst	1
Pratts Bottom	2
Southborough	1
St Johns	1
Pioneer Stewart Fleming	1
Total	24

Details of appeals not yet collated

3.2.10 Proximity distances reached by schools in the past 3 years are shown in Table D. This shows how each year's distances vary due to change in demand each year

Table D

SCHOOL	2015 OFFER DISTANCE (IN MILES)	2014 OFFER DISTANCE (IN MILES)	2013 OFFER DISTANCE (IN MILES)
Alexandra Infant School	0.21	0.29	0.27
Balgowan Primary School	0.38	0.88	0.18
Bickley Primary School	0.36	0.31	0.29
Biggin Hill Primary School	ALL	ALL	ALL

Blenheim Primary School	ALL	ALL	ALL
Bromley Road Primary School	0.68	ALL	ALL
Burnt Ash Primary school	1.24	0.62	ALL
Castlecombe Primary School	0.52	0.34	0.62
Chelsfield Primary School	1.52	1.07	1.22
Chislehurst (St Nicholas) Primary	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
Churchfields Primary School	0.85	1.01	0.54
Clare House Primary school	0.32	0.46	0.48
Crofton Infant School	1.24	0.79	0.95
Cudham CE Primary School	1.07	ALL	0.89
Darrick Wood Infant School	0.95	1.3	1.52
Dorset Road Infant School	0.6	0.46	ALL
Downe Primary school	1.51	1.59	1.06
Edgebury School	0.31	0.62	0.23
Farnborough Primary School	0.32	0.48	0.58

Grays Farm Primary School	ALL	ALL	ALL
Green Street Green Primary School	0.89	0.31	0.75
Harris Primary Academy Crystal Palace	0.61	0.49	0.72
Harris Primary Academy Kent House	0.73	1.01	1.12
Harris Primary Free School Beckenham	ALL	N/A	N/A
Harris Primary Free School Shortlands	ALL	ALL	N/A
Hawes Down Infant School	0.57	0.29	0.93
Hayes Primary School	0.79	1.19	0.94
Highfield Infant School	0.54	0.43	0.41
Hillside Primary School	ALL	ALL	ALL
Holy Innocents Catholic Primary	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
James Dixon Primary School	0.45	ALL	0.7
Keston CE Primary School	1.84	1	0.66
La Fontaine	1.08	N/A	N/A
Leesons Primary School	ALL	ALL	0.27

Manor Oak Primary School	0.42	1.12	ALL
Marian Vian Primary School	0.34	0.45	0.59
Mead Road Infant School	0.37	0.73	0.66
Midfield Primary School	1.12	0.81	1.32
Mottingham Primary School	ALL	ALL	ALL
Oak Lodge Primary School	0.83	0.86	1.05
Oaklands Primary School	ALL	ALL	ALL
Parish CE Primary School	0.42	0.38	0.42
Perry Hall Primary school	0.56	0.37	0.46
Pickhurst Infant Academy	1.3	0.47	0.95
Poverest Primary School	ALL	ALL	0.59
Pratts Bottom Primary School	2.22	ALL	0.28
Princes Plain Primary School	ALL	ALL	ALL
Raglan Primary School	0.24	0.26	0.24
Red Hill Primary School	0.62	0.71	0.82

Scotts Park Primary School	1.56	0.91	0.71
Southborough Primary School	0.82	0.44	1.41
St Anthony's RC Primary School	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
St George's CE Primary School	0.94	1.22	1.73
St James' RC Primary School	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
St John's CE Primary School	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
St Joseph's RC Primary School	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
St Mark's CE Primary School	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
St Mary Cray Primary School	0.65	ALL	1.27
St Mary's Catholic Primary School	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
St Paul's Cray CE Primary School	ALL	ALL	ALL
St Peter and St Paul Catholic Primary	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
St Philomena's RC Primary School	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
St Vincent's Catholic Primary School	CHURCH CRITERIA	CHURCH CRITERIA	CHURCH CRITERIA
The Highway Primary School	0.28	0.3	0.91

The Pioneer Academy, Stewart Fleming Primary School	0.36	0.49	0.28
Tubbenden Primary School	2.92	1.57	3.11
Unicorn Primary School	0.59	0.46	0.59
Valley Primary School	0.27	0.17	0.21
Warren Road Primary School	1.22	0.41	0.53
Wickham Common Primary School	1.38	1.25	1.67
Worsley Bridge Primary School	ALL	ALL	N/A

3.3 Secondary

- 3.3.1 The overall percentage of Bromley children remaining in the borough for their secondary mainstream education in September 2015 is 78.7%. 4.7% additionally accepted places in the Independent sector, of these 1.6% attended mainstream primary schools with the remaining 3.1% already attending independent schools.
- 3.3.2 16.6% of Bromley children accepted out borough places, of whom 6.4% accepted Grammar Schools; 1.4% accepted Church Schools; 2.1% accepted Harris Academy Schools and the remaining 6.7% accepted other out-borough schools.
- 3.3.3 The majority of out-borough grammar school places have been accepted by children living in Planning areas 5,6,7 and 8. This is because the grammar schools are situated in Bexley and Kent and are offered subject to a pass mark rather than proximity. However, the majority of out-borough places have been accepted by children living in planning areas 1 and 2 and this group's preferred schools are in Croydon and Lewisham.
- 3.3.4 This year was unprecedented in that there was a lack of available places for boys in the Beckenham/Penge area. In previous years boys without an offer were allocated available places at Harris Beckenham Academy. However, this year the school was over-subscribed and with no availability within reasonable travelling distance, places were offered in neighbouring Croydon.
- 3.3.5 In-year applications for secondary schools are increasing each year. Given the lack of places across the borough it is proving increasingly difficult to resolve the issue within statutory timeframes.
- 3.3.6 Table A below provides a breakdown of offers to applicants by preference over the past 5 years. It also gives an indication of the increase in demand for secondary places since 2013.

Although it is possible for a child to be offered any of their six preferences, the advice given to parents by the Admissions Team is that if they want a particular school, they should put it first, and not risk being offered a school that is lower down their list of preferences. Those who are admitted to a lower preference school have often made an unrealistic higher preference, for example where the child lived outside that year's qualifying home to school distance.

TABLE A: APPLICANTS FOR SECONDARY SCHOOL BY PREFERENCE					
	2015	2014	2013	2012	2011
COHORT	3518	3314	3127	3241	3168
1 st	72%	74%	75%	69%	65%
2 nd	13%	13%	14%	17%	16%
3 rd	5%	5%	5%	7%	8%
4 th – 6 th	6%	4%	4%	5%	8%
DIRECTED	4%	4%	2%	2%	3%

3.3.7 Schools with vacancies have been offered to any applicant still seeking a place. This year, for the first time since co-ordination began, pupils in the Beckenham/Penge area were offered schools with vacancies in Croydon. This was because of a lack of available places for boys in that area.

3.3.8 Table B shows the breakdown of all acceptances by admission criteria for secondary schools in Bromley.

TABLE B: Transfer to secondary school, July 2015. Bromleys's co-ordinated scheme											
		PAN including bulge	LAC	Siblings	Staff	Church	Feeders	Proximity	SEN / EHC	Actual Intake	Difference PAN vs pupils
Bishop Justus	4 Groups	210	1	48	0	67		90	4	210	0
Bullers Wood		220	3	46	2			168	1	220	0
Charles Darwin		224	3	79			91	54	2	228	+4
Chislehurst		240	1	25	0			187		213	-27
Coopers	Banding	232	2	57	0			207	3	269	+37
Darrick Wood		240	5	107	0			142	6	260	+20
Harris Beckenham	Banding	180	1					196	3	200	+20
Harris Bromley	Banding	180	0	16				118	1	135	-45
Hayes		240	5	107	3			117	8	240	0
Kemnal		210	0	16				89	1	106	-104
Langley Boys		240	8	56				169	7	240	0
Langley Girls		240	4	49				185	2	240	0
Newstead Wood	Selective	160								160	0
Ravens Wood		232	0	46				184	2	232	0
St Olaves	Selective	128								128	0
The Priory		224	2	55				102		159	-65
The Ravensbourne		257	7	81				165	4	257	0

3.3.9 Table B below shows the destinations of 41 children in public care or previously in public care and now adopted who made on-time applications as part of the co-ordinated secondary admissions process in Bromley. All were offered their first preference school. Not all were Bromley residents.

School	Number offered
Bishop Justus	1
Bullers Wood	3
Charles Darwin	2
Chislehurst	1
Coopers	2
Darrick Wood	5
Harris Beckenham	1
Harris Bromley	0
Hayes	5
Kemnal	0
Langley Boys	8
Langley Girls	4
Newstead Wood	0
Ravens Wood	0
St Olaves	0
The Priory	2
The Ravensbourne	7
Total	41

3.3.10 Figures about the outcome of appeals appear in **Table D**. It is worth noting that the number of appeals has increased. This is due to the proximity circles of particular schools reducing in size as a result of increase in demand and pupil numbers. Out of 166 appeals heard only 7 of these were successful.

School	Appeals heard	Successful
Bishop Justus	15	0
Bullers Wood	13	0
Charles Darwin	0	0
Chislehurst Girls	0	0
Coopers	18	1
Darrick Wood	25	1
Harris Beckenham	15	3
Hayes	20	1
Langley Boys	8	0
Langley Girls	9	1
Newstead Wood	13	0
Ravens Wood	2	0
St Olaves	5	0
The Priory	0	0
The Ravensbourne	23	0
Total for all schools	166	7

Year	Number Heard	Number successful
2015	166	7
2014	122	4
2013	60	4
2012	71	7

3.3.11 **Table E** (a) details the number of children transferring into Bromley schools from neighbouring LAs. A total of 698 children living out of the borough of Bromley have accepted a place at a secondary school in Bromley.

Table E (b) details the number of children living in Bromley who transferred to schools in other local authorities. A total of 585 Bromley resident children have transferred to secondary school out of the borough. This is the greatest number of children transferring to schools out of the borough since 2010.

TABLE E

Numbers of children transferring to and from other boroughs, September 2010-to June 15

A Children resident in other local authorities transferring to secondary schools in Bromley

Year	2010	2011	2012	2013	2014	2015
COHORT	3306	3168	3241	3127	3314	3518
Bexley	126	135	121	111	105	95
Greenwich				69	106	103 including 12 directed from Greenwich
Kent	143	134	90			66 including 26 directed from Kent
	56	41	25	28	36	
Croydon	166	157	167	146	202	194
Lewisham	211	222	230	188	254	215
Other	21	14	22	26	40	25
TOTALS	723	703	655	568	743	698

B Children resident in Bromley transferring to schools in other local authorities.

Year	2010	2011	2012	2013	2014	2015
COHORT	3306	3168	3241	3127	3314	3518
Bexley	106	126	111	120	145	134
Greenwich	9	10	31	19	29	21
Kent	115	110	107	114	124	151
Croydon	151	132	163	131	100	150
Lewisham	52	55	57	44	64	58
Other	36	34	62	58	71	71
TOTALS	469	466	531	486	533	585

3.3.12 Details are given in **Table E** for the acceptances at each school in terms of how many were first preferences, second preferences, and so on. These figures relate to all applicants to the school including those who applied from out of borough.

2015 SECONDARY APPLICATIONS AND ACCEPTANCES

Bromley Schools		Applications				total	Acceptances				SEN & EHC	total	Published Admission Number	Difference
2015	Pref1	Pref 2	Pref 3	Pref 4-6	Pref1		Pref 2	Pref 3	Pref 4-6					
Bishop Justus Church of England School	168	158	128	210	664	142	33	17	14	4	210	180	Agreed Bulge Of 30	
Bullers Wood School	278	177	157	213	825	184	15	3	17	1	220	220	NIL	
Charles Darwin School	199	75	51	107	432	193	18	7	8	2	228	224	4	
Chislehurst School for Girls	96	109	116	219	540	96	41	21	55	Not known	213	240	-27	
Coopers Technology College	251	185	167	195	798	203	38	19	6	3	269	232	37	
Darrick Wood School	372	240	158	267	1037	230	15	4	5	6	260	240	Historically offered extra 20	
Harris Beckenham	152	160	139	233	684	116	48	21	12	3	200	180	20	
Harris Bromley	58	62	51	129	300	58	21	11	44	1	135	180	-45	
Hayes School	333	457	331	306	1427	223	7	2	0	8	240	240	NIL	
Kemnal Technology College	57	57	37	120	271	57	15	8	25	1	106	210	104	
Langley Park School for Boys	346	179	117	174	816	220	11	2	0	7	240	210	Agreed Bulge Of 30	
Langley Park School for Girls	252	187	151	209	799	198	26	9	5	2	240	240	NIL	
Newstead Wood School for Girls	334	117	77	85	613	150	6	4	0	0	160	160	NIL	
Ravens Wood School	158	194	173	179	704	150	39	20	21	2	232	232	NIL	
St Olave's School	230	60	28	76	394	125	5	0	0	0	128	128	NIL	
The Priory School	127	49	47	131	354	127	14	5	13	Not known	159	224	-65	
The Ravensbourne School	334	409	355	444	1542	194	33	15	11	4	257	257	Agreed Bulge Of 30	

PROXIMITY DISTANCES REACHED 2013-2015		NATIONAL OFFER DAY 1 MARCH		
School	2013	2014	2015	
Bishop Justus	Church	Church	Church and proximity reached 3.071 miles	
Bullers Wood	1.92miles	1.60miles	1.499 miles	
Charles Darwin	3.43miles	3.87miles	3.915 miles	
Chislehurst Girls from 1.9.14, previously Beaverwood	All Offered	All Offered	All Offered	

Coopers	Banding All offered	Banding	Banding
	AAO	AAO	AAO
	AAO	AAO	AAO
	AAO	2.35miles	2.55 miles
	AAO	2.29miles	2.17 miles
	AAO	2.29miles	2.29miles
	AAO	2.35miles	2.23 miles
	AAO	2.15miles	1.837 miles
	AAO	1.91miles	1.738 miles
Darrick Wood	1.33miles	1.11miles	1.014 miles
Harris Beckenham	Banding All offered	Banding All offered	Banding
			Band 1 2.390 miles
			Band 2 2 miles
			Band 3 2.691 miles
			Band 4 2.020 miles
			Band 5 2.474 miles
			Band 6 1.660 miles
			Band 7 1.804 miles
			Band 8 1.703 miles
			Band 9 1.786 miles
Harris Bromley	Banding All offered	Banding all offered	Banding all offered
Hayes School	1.1miles	1.09miles	1.014 miles
Kemnal	All Offered	All Offered	All Offered
Langley Boys	1.15miles	1.13miles	1.1 miles
Langley Girls	1.33miles	1.38miles	1.424 miles
Ravens Wood	2.97miles	3.06miles	3.939 miles
The Priory	All Offered	All Offered	All Offered
The Ravensbourne	3.05miles	2.41miles	1.932 miles

3.3.13 **Table F** Average home to school distance of preference offered, by locality as at 1.3.15.

3.3.14 For September 2015 there remain several pupils who have not accepted an offer of a school place or confirmed that they will be attending alternative provision . These children will be followed up through the attendance process.

3.4 In Year Applications

3.4.1 The In year scheme was devised initially as a mandatory requirement in the Admission Code for all schools to be part of and a scheme was prepared and agreed with all schools. However, In December 2011 the new Admission Code withdrew the mandatory requirement for local authorities to administer In year admissions with effect from September 2013 and return to the process whereby parents apply direct to schools.

Discussions were held with schools advising them of the reasons why a co-ordinated approach to in year should continue as the co-ordinated system enables applications to be

tracked and pupil movement recorded. It prevents parent/carers making multiple applications avoiding the possibility of them receiving more than one offer and holding on to places while deciding which school to accept, delaying start dates and denying other pupils access to the unwanted places. Most importantly, it stops children either being out of school for longer than necessary waiting for an offer or lost within the system while parents wait for an offer from a particular school. The safeguarding of children is always paramount.

All Bromley primary and secondary schools, with the exception of the Harris secondary Academies, agreed to remain within the local authority scheme.

3.4.2 The demand for in year places has increased. The outcome of the in year admissions process for 2014/15 academic year is detailed in Table A1 (Primary) and Table A2 (Secondary).

3.4.3 The authority do need to be mindful of the impact on those schools of significant numbers of 'in year' (casual) admissions during the course of the school year Table G.

Primary In year applications 2012-2015

Table A1

Number of In year Applications - Primary		
2012/13	2013/14	2014/15
1333	1,308	1504

Secondary In year applications 2011-2015

Table A2

Number of In year Applications - Secondary			
	2012/13	2013/14	2014/15
775	989	1,115	1448

Almost 50% of in year applications are new applications from pupils moving into Bromley.

3.5 Reconstituting an admissions forum

3.5.1 The LA has worked closely with secondary academies and schools in an informal secondary admissions forum, following the creation of the 3 secondary bulge classes. Given the need to create additional school places across the Borough in a fair and transparent way, officers propose that an Admissions Forum, covering both primary and secondary admissions, is reconstituted with the first meeting to be held in the summer term 2016.

4. POLICY IMPLICATIONS

4.1 The need to ensure sufficient school places is a priority within the Council's Strategy "Building a Better Bromley" and contributes to the strategy to achieve the status of an Excellent Council. This policy also contributes to key targets within the Education Portfolio Plan, particular the outcome "promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools".

5. LEGAL IMPLICATIONS

- 5.1 The Local Authority is required to operate schemes to co-ordinate admissions to primary and secondary schools in line with the requirements of the Education Act 2002 and subsequent regulations.

Non-Applicable Sections:	Personnel and Financial Implications
Background Documents: (Access via Contact Officer)	[Title of document and date]

Report No.
CSD15112

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 29 September 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: EARLY YEARS SERVICE UPDATE

Contact Officer: Jane Bailey, Assistant Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Chief Officer: Jane Bailey, Assistant Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Ward: (All Wards);

1. Reason for report

- 1.1 To inform Members of the Education PDS Committee about developments in Early Years Services and access to local high quality childcare provision.
-

2. **RECOMMENDATION(S)**

- 2.1 The Education Policy Development and Scrutiny Committee is asked to note the contents of this report.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People: his report relates to schools and their role in supporting Bromley's children to attain and achieve to their potential.
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Recurring Cost:
 3. Budget head/performance centre: Education
 4. Total current budget for this head: £
 5. Source of funding: DSG/RSG
-

Staff

1. Number of staff (current and additional): 11
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement: The London Borough of Bromley has a statutory duty under sections 6, 7, 7A, 9A, 12 and 13 of the Childcare Act 2006 for early years childcare and education.
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 780 providers
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 This report provides an overview of the current position with regard to early years provision and data headlines. It also provides a brief synthesis of key policy developments affecting early years services.

3.2 Quality in settings – Ofsted outcomes as at August 2015

Ofsted outcomes by type of provision are shown below. These relate to 777 early years providers in total.

Pre-school settings	No	Quality Visit	Business Support & Advice	
			Set up & Management	Free Early Education (FEE) & Sustainability
Outstanding	32	15	4	6
Good	52	34	30	5
RI or Satisfactory	10	7	1	2
Inadequate	0	0	0	0
No Inspection	16	8	13	13
Total	110	64	48	26

Maintained nurseries – part of school inspection

Outcome	No
Outstanding	1
Good	4
Requires Improvement	1
Inadequate	2
Total	8

Private voluntary and independent Nurseries

	No	Quality		Business Support & Advice	
		Visit	Emails	Set up & Management	FEE & Sustainability
Outstanding	8	0	8	3	5
Good	40	12	40	12	6
RI or Satisfactory	8	7	8	4	1
Inadequate	0	0	0	0	0
No Inspection	6	4	4	5	4
Total	62	23	60	24	16

Childminders

		Quality	Business Support & Advice	
		Visit	Set up & Management	FEE & Sustainability
Outstanding	77	15	0	6
Good	306	66	0	27
RI or Satisfactory	22	13	0	2
Met	52	8	0	1
Inadequate	1	1	0	0
Not Met	13	1	0	0
No Inspection	126	56	0	4
Total	597	160	0	40

3.3 Free Early Education Take Up

All 3 and 4 year olds are entitled to 15 hours Free Early Education per week (570 hours per year over 38 weeks) and some 2 year olds are eligible due to parent income related benefits or who are vulnerable, for example those who are looked after.

FEE take up for 2, 3 & 4 year olds in 2014/15

Total paid out	£13,613,685
Max no of providers	254
Payments processed	1463
Total 2, 3 & 4 FEE Hours	3,067,331

Number of children taking up 2, 3 & 4 FEE as at July 2015

2YOF	683	70% of target nos.
3 & 4 YOF	6,945	101% of target nos
Total	7,628	(higher due to children out of area coming in to Bromley)

Number of children taking up 2, 3 & 4 FEE as at July 2015

Term	No of providers	Rate	£	Hours
Autumn 2014	249	£6	£857,718	142,953
Spring 2015	252	£6	£637,194	106,199
Summer 2015	254	£6	£683,996	113,999
Total	755	£6	£2,178,908	363,151

Note that the numbers of providers participating in 2YOF is higher than for 3&4 YOF because it includes the maintained sector and childminders who do not claim for 3 & 4 year olds

3.4 Early Years Pupil Premium

The summer term 2015 was the first following the introduction of EYPP for 2 year olds in April 2015. The national pilots did not report before this date so local authorities including Bromley had to determine the most effective way for parents and providers to claim this funding, which is given to providers for provision of additional resources for individual eligible children.

EYPP - Summer 2015	Funding awarded	No of children
50 settings	£27,853.20	287

3.5 Sector support and challenge

The service as part of its sufficiency and quality brief will give information, advice and support to new providers and where possible support settings to try and avoid closure of settings.

Pre-school Provision Opened & Closed during 2014/15

		Early Years Support	
		Quality Team	Business Team
Opened	13	7	13
Closed	8	1	4

8 pre-school settings closed. Two more are due to open fully in September 2015 so are not shown in figures above. 175 childminders closed

Outreach work is delivered to increase of take up of free early education

Outreach to Parents & Professionals	Nos contacted through outreach		
	Autumn 14	Spring 15	Summer 15
This includes Drop-ins at libraries, Children & Family Centres, health clinics and brokerage	673	478	277*
1151 parents contacted through outreach work.			

*reflects the disruption to the service because of the restructure & annual leave/sick leave (we are dependent on one officer & at present have only 0.4fte cover instead of 1.0fte)

The service processes queries via email and telephone.

Type of query	No
Safeguarding (1st contact) Support & guidance to ensure proper procedures are followed	21
General enquiries around Ofsted registration & requirements	27
Formal complaints from parents regarding accessing the FEE	13

Estimated FEE queries

FEE enquiries from parents - telephone enquiries to the team (not outreach)	150
FEE enquiries from providers	2000

The service provides training and information, including on safeguarding.

FEE Information Sessions

Dates	No attendees
11 September 2014	9
30 October 2014	7
03 December 2015	8
28 January 2015	8
25 February 2015	17
31 March 2015	7
22 April 2015	7
02 June 2015	8
16 July 2015	18
Total 2014/15	89

Dates	Total No attendees
Oct, Nov, Jan, March & May	approx 250
Training	
Attendees	
Safeguarding - cm	25
Safeguarding - cm	25
Safeguarding - cm	25
Safeguarding - cm	25
	125
attendees	
CFCs	34
CFCs	24
CFCs	22
	80

3.6 National policy developments and local impact

3.6.1 Policy developments affecting early years in 2015-16 include:

3.6.2 Introduction of the Common Inspection Framework

Ofsted has implemented significant changes to the way it inspects early years provision, schools and further education and skills as of September 2015 and include the introduction of a common inspection framework for all early years settings on the Early Years Register, maintained schools and academies, non-association independent schools and further education and skills providers.

3.6.3 Integrated review for two year olds

The Early Years Foundation Stage Progress Check became a statutory requirement for all providers delivering childcare to two year olds within the EYFS Framework in September 2012. With increasing numbers of 2 year old children accessing early years provision this has increased the reach of the check. The health and development review at 2-2½ is a core part of the Healthy Child Programme (HCP) offer. This is recommended to be delivered universally to all children, but in practice coverage has varied by area. Concerns about the lack of integration between the two reviews led to the government commissioning a twelve month pilot exercise in five areas, which ended in 2014. The subsequent report led to the decision that it was announced that the health and early years reviews for 2-2½ year old children would be

integrated from September 2015. A local working group with representation from health visiting services, early years quality improvement team and the Early Years Childcare Development Partnership is exploring a model for local adoption.

3.6.4 Proposals to increase free childcare to 30 hours per week for three and four year olds

The Childcare Bill will double free childcare for all working parents of 3 and 4 year olds to 30 hours a week to be available to up to 600,000 families. This could be worth around £5,000 per eligible child a year including existing entitlements.

The emphasis is on support to working parents but we do not yet have details on the specific eligibility requirements and funding model.

Pilots will be offering 30 hours' worth of free places from September 2016. Bromley has signed up to be one of these pilots and is waiting to hear if we are chosen.

The government has also committed to increase the average childcare funding rates paid to providers (the hourly funding provided for each free place) with a Department for Education review underway. The sector has identified one of the key barriers to success of expansion of free places as being the hourly funding so this review is welcome.

At present we do not have information on how this expansion would be administered but it is likely to have implications for the Early Years Funding Team's capacity and workload.

3.6.5 Small Business, Enterprise and Employment (SBEE Act (2015)) amendments

The Childcare Act 2006 states that there is an exemption to the requirement to register as an early years provider with Ofsted in relation to early years provision for a child or children who has (or have) attained the age of three, if certain conditions are met. The Small Business, Enterprise and Employment Act Clause 75 (2015) included an amendment to the wording from three years of age to two years of age. This reflects the government's encouragement for more schools to offer nursery provision for two year olds.

4. PERSONNEL IMPLICATIONS

- 4.1 A reorganisation and downsizing of the Early Years Service has been undertaken following the decision to reduce the Service budget for 2015-16 onwards. The new structure has been operational since July 1st 2015. Demands on the service, however, have not decreased with the introduction of Early Years Pupil Premium since April, an increase in take up of Free Early Education and government proposals on 30 hours' free childcare already raising questions. Similarly quality and safeguarding requirements are unchanged and the service is having to review its processes in order that quality is not adversely affected

Non-Applicable Sections:	Financial Implications, Policy Implications, Legal Implications
Background Documents:	

This page is left intentionally blank

Report No.
CSD15113

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 29 September 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: SCHOOLS PERFORMANCE UPDATE

Contact Officer: Jane Bailey, Assistant Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Chief Officer: Jane Bailey, Assistant Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Ward: Borough-wide

1. Reason for report

- 1.1 Members of the Education PDS Committee require regular updates with regard to school performance and the implementation of the local policy of Academy conversion
-

2. RECOMMENDATION

- 2.1 For the Education Policy Development and Scrutiny Committee to note the contents of this report.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People: his report relates to schools and their role in supporting Bromley's children to attain and achieve to their potential.
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Recurring Cost:
 3. Budget head/performance centre: Education
 4. Total current budget for this head: £
 5. Source of funding: DSG/RSG
-

Staff

1. Number of staff (current and additional): 7
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement: The London Borough of Bromley has a statutory duty under sections 13, 13A and 14 of the Education Act 1996 which require local authorities to: ensure that their education functions are exercised with a view to promoting high standards ensuring fair access to opportunity for education and learning, and promote the fulfilment of learning potential (DfE (2014) *Clarification of local authority statutory duties relating to services relevant to the Education Services Grant*)
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 Introduction

3.1.1 This section provides an overview of the current position with regard to schools performance and progress with Academy conversions. It also provides a brief synthesis of key policy developments affecting schools in 2015-16.

3.2 Improving school standards - Ofsted Outcomes

3.2.1 Of our 95 primary, secondary and special schools, both maintained and Academies (excluding Free schools [2] and PRUs [2]) 81% are good (58%) or outstanding (23%).

3.2.2 More detail is provided next.

Table 1 - Primary Schools n=74

Primary phase schools Judgements (as at 12 June 2015)	Maintained Schools	% of M schools	Academy Schools pre-conversion	Academy Schools post-conversion	% of A schools
Outstanding	1	4%	13	0	28%
Good	20	71%	19	5	52%
Requires Improvement	7	25%	4	3	15%
Special Measures	0	0%	3	0	6%
Total number of schools	28		46		

Table 2 - Secondary Schools

Good n=11	Outstanding n=6 (includes the only maintained secondary)
------------------	---------------------------------------------------------------------

Table 3 - Special Schools – all maintained

Outstanding x 2	Good x 1	RI x 1
------------------------	-----------------	---------------

Table 4 - Recent Ofsted Outcomes (2015)

School	Outcome	Change since previous inspection	LA response
Maintained			
Bromley Road Primary	Good	↑	
St George's CofE Primary	Good	↑	
The Highway Primary	Good	→	
Burwood Special School	RI	→	IEB in place, new HT and leadership arrangements. Converting to Academy 1/11/15
Red Hill Primary	RI	↓	Support plan starting September 2015.

School	Outcome	Change since previous inspection	LA response
Academy			
Biggin Hill Primary	RI	↑	
Grays Farm Primary	Inspected 4 and 5 June 2015		
Green St. Green Primary	RI	↓	Invited HT and COG to a meeting with HOSI and AD Education in early July – deferred due to Ofsted monitoring visit, which LA attended
Harris Primary Crystal Palace	Good	↑	
Langley Park Boys School	Inspected 18 and 19 June		
Raglan Primary School	Inspected 7 and 8 July		
Ravens Wood School	Good	↑	

School improvement challenge and support is provided to all LA schools in RI. The number of schools requiring support is reducing and we are supporting 6 RI Primary Phase schools.

Table 5 - RI maintained Primary schools receiving LA school support in Autumn 2015 – (no inadequate LA maintained schools)

Churchfields	St. Anthonys	Also receiving support
Red Hill	St.Paul's Cray	Bickley
Southborough	Worsley Bridge	Clare House

Table 6- Academy Status Summary

School Type	Converted		Maintained - Conversion in Progress		Maintained - Exploring Conversion		Maintained – Not Actively Exploring Conversion		Total	
	Count	%	Count	%	Count	%	Count	%	Count	%
Secondary	16	94%	0	0%	1	6%	0	0%	17	100%
Primary	53	72%	7	9%	5	7%	9	12%	74	100%
Special	0	0%	1	25%	3	75%	0	0%	4	100%
PRU	1	100%	0	0%	0	0%	0	0%	1	100%
Total	70	66%	8	15%	9	19%	9	9%	96	100%

Table 7 - Planned Academy conversion timetable

No.	School	Arrangements	Date
1.	Burnt Ash Primary	Entering into Umbrella Trust with Darrick Wood Infant, Pickhurst Junior and Southwark Free School (Zenith Education Trust).	1 st November 2015
2.	Oaklands Primary		1 st September 2015
3.	Marian Vian Primary	Converting together as a Compass Academy Trust (Multi-Academy Trust [MAT])	1 st September 2015
4.	Oak Lodge Primary		
5.	Unicorn Primary		
6.	Wickham Common Primary		
7.	Mead Road Infants	Converting as a sponsored academy with William Willett Learning Trust (Coopers and Leesons).	1 st September 2015
8.	Mottingham Primary	Converting into a MAT – Education for the 21 st Century (Ravensbourne Secondary and Scotts Park Primary).	1 st September 2015
9.	The Highway Primary	Converting at same time as part of the South London Orpington Learning Alliance with Green St Green and Tubbenden.	1 st April 2016
10.	Pratts Bottom Primary		
11.	Chelsfield Primary		
12.	Blenheim Primary		
13.	Darrick Wood Junior		
14.	Dorset Road Infants	Academy Order received (March 2014)	TBC
15.	Burwood School	part of the MAT Bromley Educational College Trust	1 st November 2015

Table 8 - Schools exploring academisation

No.	School		Date
1	Clare House	Intending to be part of Langley MAT but no formal application submitted	1 st April 16 tentative
2	Glebe School	Exploration of potential partnerships	N/A
3	Marjorie McClure	Exploration of potential partnerships.	N/A
4	Riverside School	Exploration of potential partnerships	N/A
5	St Anthony's RC Primary	Discussions about converting into Catholic Schools Trust after next Ofsted inspection	tbc
6	Southborough	Exploration of potential partnerships	N/A
7	St Paul's Cray	Exploration of potential partnerships	N/A
8	Worsley Bridge	Applying for academy sponsorship with Farnborough Primary School	1 st January 2016

3.3 Support and challenge for schools of concern

3.3.1 The Schools Standards Team is supporting all Bromley maintained RI schools as listed next. Individual school action plans are drawn up and agreed with the school. St. Anthony's and Churchfields Primary will receive an Ofsted Inspection this term so there is a strong focus on working with the schools to evidence a minimum Good standard across all areas. This work is supported by School Improvement Officers commissioned through the Matrix system.

3.3.2 The cross service priority schools action group has been refreshed to reflect the need to maintain an oversight of performance of all schools, including Academies, and earlier identification of issues of concern. A Schools Action Group will meet every 6 weeks to identify issues of concern in schools, formulate actions to respond to these and to monitor and track schools progress. Intelligence will be drawn in from a range of sources. A virtual Academy Transfer Operations Group will maintain oversight of schools undergoing Academy conversions and to track schools intentions for conversion. The work of these groups will then inform Members via PDS.

3.4 Indicative 2015 results

3.4.1 Indicative headline results for EYFS, Key Stage 1 and Key Stage 2 are shown below. KS4, GCSE and A level results are not available until January. More detailed analysis is not yet available, for example by ethnicity and for disadvantaged students. The numbers in brackets are national figures. As an LA we are above the national average in all subjects and across all levels.

3.4.2 Foundation stage results show a 6 percent points increase in children achieving a good level of development, 6% higher than the national average, which is very positive.

Table 9 – Indicative Foundation Stage Results

	2013	2014	2015
Percentage of children achieving good level of development	61	68	74
	(52)	(60)	(66)

Achievement of good level of development (achieving Expected or Exceeded in Communication and Language, Physical Development, Personal, Social and Emotional Development, Literacy and Mathematics (12 individual learning goals in total))

3.4.3 There is a small improvement in Phonics at one percentage point for Year 1 testing from 2014. Since 2012 the improvement is 22 percentage points so there is a plateauing of the level of improvement. The same percentage of children (16%) did not achieve the standard in 2014 as in 2015. 80% (1959) of boys and 85% (1881) of girls achieved the required standard in Year 1.

Table 10 – Indicative Phonics Screening Check Results

	Year 1			
	2012	2013	2014	2015
Percentage of children achieving the expected standard	61 (58)	75 (69)	82 (74)	83 (77)
Percentage of children not achieving the expected standard	37 (40)	23 (29)	16 (24)	16
Disappplied	2 (2)	2 (2)	1 (2)	2

*excludes any recheck results from year 2, plus those who took the check for the first time in year 2

3.4.4 At Key Stage 1 there are a majority of 1-2 percentage points increases on 2014 across all levels and subjects although the average point score for reading remains the same for writing in 2014 at 17.1. Those achieving Level 2B+ remains the same. The overall average points score has gone up by 0.1.

Table 11 – Indicative Key Stage 1 results

% Level 2+	2011	2012	2013	2014	2015
Reading	87 (85)	88 (87)	91 (89)	92 (90)	93 (91)
Writing	83 (81)	83 (83)	87 (85)	89 (86)	90 (88)
Mathematics	91 (90)	91 (91)	92 (91)	94 (92)	95 (93)

% Level 2B+	2011	2012	2013	2014	2015
Reading	76 (74)	80 (76)	81 (79)	85 (81)	85 (82)
Writing	62 (61)	65 (64)	70 (67)	74 (70)	75 (72)
Mathematics	77 (74)	78 (76)	80 (78)	83 (80)	85 (82)

% Level 3+	2011	2012	2013	2014	2015
Reading	29 (26)	29 (27)	33 (29)	36 (31)	38 (32)
Writing	14 (13)	15 (14)	18 (15)	20 (16)	23 (18)
Mathematics	24 (20)	24 (22)	28 (23)	30 (24)	33 (26)

Average Point Score	2011	2012	2013	2014	2015
Reading	16.1 (15.8)	16.3 (16.0)	16.6 (16.3)	17.1 (16.5)	17.1
Writing	14.6 (14.4)	14.7 (14.7)	15.2 (14.9)	15.6 (15.1)	15.8
Mathematics	16.0 (15.7)	16.1 (15.9)	16.4 (16.1)	16.7 (16.2)	16.9
Overall APS	15.6 (15.3)	15.7 (15.5)	16.1 (15.8)	16.5 (15.9)	16.6

3.4.5 For Key Stage 2 the results for Grammar Punctuation and Spelling show a four percentage points increase from 2014 at Level 4+, a six percentage increase at Level 4B+. Other results are one to two percent higher than the previous year, including the reading, writing and maths combined result. Overall there is a continuing upward trend since 2011. The overall average points score has increased by 0.2.

Table 12 – Indicative Key Stage 2

% Level 4+	2011	2012	2013	2014	2015
Grammar, Punctuation & Spelling			79 (74)	82 (77)	86 (80)
Reading	88 (84)	90 (87)	89 (86)	92 (89)	93 (89)
Writing*	81 (75)	85* (81)	86 (83)	88 (85)	90 (87)
Mathematics	84 (80)	86 (84)	88 (85)	91 (86)	92 (87)
Reading, writing & maths combined		79 (75)	80 (75)	84 (79)	86 (80)

% Level 4B+	2013	2014	2015
Grammar, Punctuation & Spelling	70 (65)	74 (68)	80 (73)
Reading	81 (75)	84 (78)	87 (80)
Writing*			
Mathematics	79 (73)	83 (76)	85 (77)
Reading, writing & maths combined	70	75	78

% Level 5+	2011	2012	2013	2014	2015
Grammar, Punctuation & Spelling			55 (48)	59 (52)	62 (55)
Reading	49 (43)	54 (48)	52 (45)	58 (50)	59 (48)
Writing*	24 (20)	34* (28)	35 (30)	38 (33)	42 (36)
Mathematics	42 (35)	44 (39)	50 (41)	51 (42)	51 (41)
Reading, writing & maths combined		25 (20)	28 (21)	30 (24)	31 (24)

Average Point Score	2011	2012	2013	2014	2015
English	28.1	28.7			
Grammar, Punctuation and Spelling			28.9	29.6	30.1
Reading	29.0	29.4	29.3	29.7	29.9
Writing	27.1	27.9	28.0	28.4	28.9
Mathematics	28.3	28.9	29.8	30.2	30.3
All Subjects	28.2 (27.5)	28.9 (28.2)	29.2 (28.4)	29.7 (28.7)	29.9

*From 2012, writing is based upon Teacher Assessments only

3.4.6 Our progress performance for children achieving 2 progress levels between Key Stage 1 and Key Stage 2 shows reading and writing progress to have stayed static, at 94% and 95% respectively, with maths dipping slightly by 1 percentage point on last year to 93%. Nationally reading and maths progress has stayed the same at 91% and 90% respectively, with writing going up by 2 percentage points to 95%. Our writing progress is in line with national, with the other 2 subjects above.

3.4.7 When looking at gender differences at Key Stage 2, at L4+, both boys and girls are above the national averages. Boys have done well particularly in the Grammar tests, with a +7 percentage point increase on last year (compared with +4 percentage points nationally). In grammar and reading the gap between the genders is smaller in Bromley than nationally, and mirrors the national gap for writing (8 percentage points) and maths (no gap). At Level 5, boys and girls are also above the national averages, and in line with the national performance. The gap between boys and girls is more pronounced at L5+, both in the LA and nationally, with girls significantly outperforming boys in Grammar, reading and writing. The gap is reversed for maths with boys outperforming girls at L5+, both in Bromley and nationally.

3.5 National policy developments and local impact

3.5.1 Policy developments affecting schools in 2015-16 include:

3.5.2 Introduction of the Common Inspection Framework

Ofsted has implemented significant changes to the way it inspects early years provision, schools and further education and skills as of September 2015 and include:

- the introduction of a common inspection framework for all early years settings on the Early Years Register, maintained schools and academies, non-association independent schools and further education and skills providers
- short inspections for maintained schools, academies and further education and skills providers that were judged good at their last full inspection. These short inspections will be conducted approximately every 3 years
- Ofsted now contracts directly with inspectors for maintained schools, academies, non-association independent schools and further education and skills inspections

3.5.3 Assessment without levels

From September 2015, schools will be expected to assess children's progress and attainment without the use of levels. Schools will be expected to devise and develop their own systems of assessment. In order to support this process the School Standards Team will lead working parties involving colleagues from local schools to develop progression documents for reading, writing and mathematics to be trialled in Bromley schools. We are currently awaiting the final end of Key Stage performance descriptors which have only been in draft form since Autumn 2014.

3.5.4 New curriculum

From September 2014, a new national curriculum was introduced for all year groups except Years 2 and 6. From September 2015, all year groups are expected to follow the new national curriculum. Schools have begun to develop subject planning from the new curriculum and the School Standards Team has supported this process in some RI schools. The new curriculum raises expectations for all.

3.5.5 Testing

In the summer term 2016, there will be some changes to statutory testing arrangements. There will be a new Grammar, Punctuation and Spelling test at the end of KS1. At the end of KS2, there will be an arithmetic paper to replace the mental maths test. All other aspects of the statutory tests remain the same at the end of KS1 and KS2 except of course that they will test

against the raised expectations in the new curriculum and therefore schools are expecting the tests to be more difficult. There will also be an increased floor target of 85% (previously 65%) of children achieving an 'expected' standard or above in reading, writing and maths combined.

3.5.6 Small Business, Enterprise and Employment (SBEE Act (2015)) amendments

The Childcare Act 2006 states that there is an exemption to the requirement to register as an early years provider with Ofsted in relation to early years provision for a child or children who has (or have) attained the age of three, if:

- a) The provision is made at any of the following schools as part of the school's activities in a
 - i) a maintained school,
 - ii) a school approved by the Secretary of State under section 342 of the Education Act (1996) (c. 56) (approval of non-maintained special schools), or
 - iii) an independent school,
- b) the provision is made by the proprietor of the school or a person employed to work at the school, and,
- c) the child is a registered pupil at the school or, if the provision is made for more than one child, at least one of the children is a registered pupil at the school.

The Small Business, Enterprise and Employment Act Clause 75 (2015) included an amendment to the wording from three years of age to two years of age.

So this removes the requirement for schools to register their early years provision for two-year-olds separately with Ofsted, so long as certain requirements are met. This came into force on 26th May 2015. We have been working with schools converting to Academy status in consultation with Ofsted and Department for Education to ensure that requirements are understood and addressed before deregistration. This amendment also has potential funding implications that are being considered including through discussion at the Schools Forum.

4. POLICY IMPLICATIONS

- 4.1 This work contributes to the LBB policy aim to promote educational opportunity in the borough, ensuring all families have a choice of good and outstanding schools.

5. LEGAL IMPLICATIONS

- 5.1 The Council has a statutory duty to provide support and challenge to schools (Education and Inspection Act 2006) in order to raise attainment and to intervene in schools causing concern.

6. PERSONNEL IMPLICATIONS

- 6.1 A School Standards Manager is being recruited to manage the School Standards Team and to provide expertise to drive the service forward in the context of a changing educational landscape and changing role for the local authority in how it continues meets its statutory duties for children's educational attainment and achievements.

Non-Applicable Sections:	Financial Implications
Background Documents: (Access via Contact Officer)	New Common Inspection Framework Weblink https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/434936/The_common_inspection_framework_education_skills_and_early_years.pdf

Report No.
ED15115

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Education Policy Development and Scrutiny Committee

Date: 29th September 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: EDUCATION PROGRAMME 2015/16

Contact Officer: Angela Buchanan, ECHS Planning & Development Manager
Tel: 020 8313 4199 E-mail: angela.buchanan@bromley.gov.uk

Chief Officer: Mark Bowen, Legal & Democratic Services

Ward: Borough-wide

1. Reason for report

- 1.1 This report provides a programme of scheduled reports for the year ahead, based on items scheduled for decision by the Education Portfolio Holder and items for consideration by the Education Policy Development and Scrutiny Committee.
-

2. **RECOMMENDATION(S)**

- 2.1 **Members of the Education PDS Committee are invited to comment on the Education Programme at Appendix 1; and, note the most recent school visits scheduled to take place at appendix 2.**
- 2.2 **The Education Portfolio Holder is invited to comment on the Education PDS Programme at Appendix 1 and note its content.**

Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
 2. BBB Priority: Children and Young People: To secure the best possible future for all children and young people in the Borough, including a clear focus on supporting the most vulnerable children and young people in our community.
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: No specific budget head
 4. Total current budget for this head: £N/A
 5. Source of funding: Council's Base Budget
-

Staff

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance:
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for members of this Committee to use in controlling and reviewing their ongoing work.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Work Programme

- 3.1 The Programme at **Appendix 1** provides information on items scheduled for decision by the Education Portfolio Holder, items for consideration by the Education Policy Development and Scrutiny Committee and proposed information briefings for Members on which no decision is required.
- 3.2 The Programme provides a reference on future work and enables it to be amended in the light of future developments and circumstances. The programme also lists the meetings of the Executive and PDS Working Groups with dates (where already scheduled).
- 3.3 The focus of Education PDS Committee work should be on (i) holding the Education Portfolio Holder to account, (ii) pre-decision scrutiny and (iii) policy development..

Council Member Visits

- 3.4 Four visits have been organised for this term, two will already have been completed by this committee meeting (see attached appendix 2). All Elected Council Members and Co-opted Members are invited to attend Council Member Visits and are asked to make known their interest by responding to the emails from cheryl.adams@bromley.gov.uk

Non-Applicable Sections:	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	

This page is left intentionally blank

Education PDS Programme 2015/16

Education Budget Sub Committee	20th October 2015
SACRE	17th November 2015
Education PDS	18th November 2015
Item	Status
Secondary & Primary Development Plans	
Update on Under Performing Schools	Standing Item
Bromley Academy Programme & Free School Update	Regular Info Briefing
Minutes from Budget Sub Committee	Standing Item
Update from Executive Working Party for SEN	Standing Item
Contract Activity Report	Standing Item
ED PDS Work Programme & Members Visits	Standing Item
Education Budget Sub Committee	5th January 2016
Education PDS	19th January 2016
Item	Status
Education Portfolio Plan Sept 2015 – Aug 2016 - Update	
Update on Under Performing Schools	Standing Item
Bromley Academy Programme & Free School Update	Regular Info Briefing
Minutes from Budget Sub Committee	Standing Item
Update from Executive Working Party for SEN	Standing Item
Contract Activity Report	Standing Item
ED PDS Work Programme & Members Visits	Standing Item
Education Budget Sub Committee	16th February 2016
Education PDS	1st March 2016
Item	Status
Update on Under Performing Schools	Standing Item
Bromley Academy Programme & Free School Update	Regular Info Briefing
Minutes from Budget Sub Committee	Standing Item
Update from Executive Working Party for SEN	Standing Item
Contract Activity Report	Standing Item
ED PDS Work Programme & Members Visits	Standing Item
SACRE	9th March 2016

This page is left intentionally blank

COUNCIL MEMBERS' VISITS
Autumn Term 2015

Establishment Name	Date	Time	Members Attending	Status
Tubbenden Primary School (Academy) (Sandy Bury, Orpington, BR6 9SD) Weblink: http://www.tubbenden.bromley.sch.uk/	10.09.15 THURSDAY	13:30-15:00	Cllr Christopher Pierce Cllr Judith Ellis Cllr Steven Wells Cllr Neil Reddin Cllr Terence Nathan Cllr Peter Fookes Rosalind Luff (Ms) – Co-Opted Member Cllr Peter Fortune	Complete
The Priory School (Academy) (Tintagel Road, Orpington, BR5 4LG) Weblink: http://www.priory.bromley.sch.uk/	24.09.15 THURSDAY	09:30–11:30	Cllr Mary Cooke Cllr Steven Wells Cllr Neil Reddin Cllr Terence Nathan Cllr Peter Fookes Tony Wright Jones – Co-Opted Member Cllr Peter Fortune Rosalind Luff (Co-Opted Member) Cllr Robert Evans	Complete
St Mary Cray Primary School (Academy) (High Street, St Mary Cray, Orpington, BR5 4AR) Weblink: http://www.st-marycray.bromley.sch.uk/	09.10.15 FRIDAY	09:30–11:00	Cllr Angela Page Cllr Steven Wells Cllr Keith Onslow Cllr Terence Nathan Cllr Mary Cooke Cllr Teresa Ball Cllr Peter Fookes Joan McConnell (Co-Opted Member) Cllr Peter Fortune	
Ravensbourne School (The) (Hayes Lane, Bromley, BR2 9EH) Weblink: http://www.ravensbourne.bromley.sch.uk/	23.10.15 FRIDAY	09:30–11:30	Cllr Judith Ellis Cllr Steven Wells Cllr Michael Turner Cllr Neil Reddin Cllr Peter Fookes Cllr Keith Onslow Rosalind Luff (Ms) – Co-Opted Member Tony Wright Jones – Co-Opted Member Cllr Peter Fortune	

This page is left intentionally blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank